

Board of Directors
 NATALIE ARROYO
 City of Eureka
 REX BOHN
 County of Humboldt
 STEVE LADWIG
 City of Trinidad
 JULIE WOODALL
 City of Rio Dell
 MEREDITH MATTHEWS
 City of Arcata
 TAMI TRENT
 City of Fortuna
 MIKE WILSON
 County of Humboldt

HTA Board Staff
 GREG PRATT
 General Manager
 BRENDA FREGOSO
 Secretary to the Board



Humboldt Transit Authority
 Governing Board of Directors
 HTA Conference Room - 133 V Street Eureka

AGENDA

IN-PERSON & TELECONFERENCE

ZOOM MEETING INSTRUCTIONS

MEETING ID: 889 4157 3337

BY PHONE 1 (408) 638-0968

BY COMPUTER: <https://us02web.zoom.us/j/88941573337>

Wednesday, May 4, 2022

9:00 AM

Regular Board Meeting

A. Call Meeting To Order

B. Roll Call & Introductions

C. Community Members Communication

Members of the community are invited to comment on items or issues not on the agenda.

D. Special Presentations

E. Consent Calendar

By motion, recommend the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the consent calendar upon request and will be heard separately.

1. Minutes from the March 10, 2022 Special Board Meeting and March 24, 2022 Special Board Meeting Page 04
Action Recommended: Approve Minutes
2. Remote Teleconference Meetings Page 09
 Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency Pursuant to Assembly Bill 361
Action Recommended: Approve Resolution 22-05 Implementing Teleconferencing Requirements During a Proclaimed State of Emergency
3. Federal Transit Administration Section 5311 Grant Funds Page 11
 Board authorization is required to submit an application for Section 5311
Action Recommended: Adopt Resolution 22-06 Authorizing Application for FTA Section 5311 Grant Funds and authorize the General Manager to Sign the Grant Agreements.

4. General Manager Salary Adjustment. Page 14
 On March 10, 2022 the Board completed a performance review of the General Manager and determined that his performance merits three five percent (5%) increases over three years, retroactive to July 1, 2021
Action Recommended: Approve a 5% salary increase for the General Manager per year retroactive to the first pay period after July 1, 2022; a 5% salary increase effective July 1, 2022; and, conditionally approve a 5% salary increase effective July 1, 2023 to per year subject to Board approval of an amended classification plan for the General Manager.
5. Investment of Monies in the Local Agency Investment Fund Page 15
 Board authorization is required for HTA to participate in the Local Agency Investment Fund. Use of this account will depend on availability of funds and there are not requirements on minimum balance or investment term.
Action Recommended: Adopt Resolution 22-07 Authorizing Investment of Monies in the Local Agency Investment Fund.
6. Agreement between the Humboldt Transit Authority, City of Arcata, County of Humboldt and the Humboldt County Association of Governments Regarding Dial-A-Ride Services Operating and Administrative Cost-Sharing. Page 17
 Staff has prepared a funding agreement for Dial-A-Ride services in the region. The contract is for a one-year term and the amount will remain the same as the prior year.
 ~Agreement Enclosed
Action Recommended: Approve the Agreement between the Humboldt Transit Authority, City of Arcata, County of Humboldt and the Humboldt County Association of Governments Regarding Dial-A-Ride Services Operating and Administrative Cost-Sharing.
- F. Items Removed from Consent Calendar
- G. Reports
1. February statistics and financial statements for all systems operated by HTA Enclosed
Action Recommend: Review and Discuss
2. Employee Pass, Housing Pass, and Regional Card Pass Update Enclosed
 Staff will give the board an update on the recent pilot pass programs.
Action Recommend: Review, Discuss, Direct Staff if necessary
- H. New Business
1. Summer Youth Pass & Passes for Non-Profits. Page 18
 Staff was asked to look into discounted/free passes for children under the age of 18 and also for non-profits looking to help individuals that do not have access to other means of transportation.
Action Recommend: Review, Discuss, Direct Staff if necessary
2. Intermodal Transit Center and Transit Intercity Rail Capital Program (TIRCP) Update Page 20
 Staff will give the board an update on the EaRTH Center and the Transit Intercity Rail Capital Program Grant recently applied for.
Action Recommend: Review, Discuss, Direct Staff if necessary

I. Board Communications

J. Staff Communications

K. Closed Session

1. Before going into closed session, the Board will take Public Comment on the item.
2. The Board will meet in closed session pursuant to Government Code Section 54956.8 to discuss a real property matter. Location: 133 V Street, Eureka CA 95501.
3. Report out of closed session.

L. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY

REGULAR BOARD MEETING

March 10, 2022

PRESENT

Board Members

Rex Bohn, County of Humboldt
Steve Ladwig, City of Trinidad
Meredith Matthews, City of Arcata
Tami Trent, City of Fortuna
Natalie, Arroyo, City of Eureka

ABSENT

Julie Woodall, City of Rio Dell
Mike Wilson, County of Humboldt

Staff

Greg Pratt, General Manager
Brenda Fregoso, Secretary to the Board
Consuelo Espinosa, Transit Planner
Brian Connors, Operations Manager
Katie Collender, Finance Manager
Sherry Dunlap, Safety & ADA Coordinator
Jim Wilson, Director of Maintenance

Also, in attendance was Nancy Diamond; HTA Legal Counsel; Oona Smith, HCAOG; Catherine Sundquist, CAE Transport.

CALL TO ORDER

Chairperson Arroyo called the meeting to order at 9:03 a.m.

ROLL CALL & Introductions

COMMUNITY MEMBERS COMMUNICATION

None

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.
Motion by Councilmember Ladwig, second by Councilmember Trent to approve the Consent Calendar.
Motion carries unanimously

1. Minutes from the February 2, 2022 Regular Board Meeting
2. ***Action Recommended: Approve minutes***

3. Remote Teleconference Meetings

Resolution to implement teleconferencing requirements during a proclaimed State of Emergency Pursuant to Assembly Bill 361.

Action Recommended: Adopt Resolution 22-02 Implementing Teleconferencing Requirements during a Proclaimed State of Emergency.

4. Federal Transit Administration Section 5310 Grant Funds

Board authorization is required to submit an application for Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Traditional Grant Program to purchase capital equipment for Regions DAR Program.

Action Recommended: Adopt Resolution 22-03 Authorizing Application for FTA Section 5310 Grants Funds and the General Manager to sign the Grant Agreement.

5. Low Carbon Transit Operators Program (LCTOP) Grant

Staff is recommending submitting an application to LCTOP to apply for funds available to our region for free and/or reduced regional bus passes.

Action Recommended: Adopt Resolution 22-04 authorizing application for LCTOP grant funds and authorize the General Manager to execute all required documents of the LCTOP.

Items removed from the Consent Calendar

None

REPORTS

1. January 2022 Statistics and Financial Statements for all systems operated by HTA

General Manager Greg Pratt gave the board an update and highlights from all systems. Councilmember Arroyo inquired if the Government Passes were included in the statistics. General Manager Greg Pratt indicated that they are not included as it is currently a pilot program. However, he will have statistics next board meeting. Oona Smith with HCAOG inquired if HTA had statistics for Senior Ridership. General Manager Greg Pratt indicated that HTA does not have specific Senior Ridership statistics, however, HTA does have a Senior Reduced Fare for all systems and that Dial-a-Ride does have Senior Ridership statistics.

NEW BUSINESS

1. Transportation Services to the Town of Samoa

Staff is requesting Board authorization to request up to \$145,000 of State Transit Assistance Funds for HCAOG for CAE Transport to continue providing service to the Town of Samoa.

General Manager Greg Pratt gave the board a brief history on the Town of Samoa transportation agreement and indicated that Staff's request for the funds is for one (1) more year.

Motion by Councilmember Ladwig, second by Councilmember Matthews to authorize Staff to request up to \$145,000 in State Transit Assistance Funds from the Humboldt County Association of Governments.

Motion carries unanimously

BOARD COMMUNICATIONS

Councilmember Arroyo has been contacted by a person of the community to start bus service earlier and another person of the community to move the bus stop that is also the Greyhound bus stop on 6th Street in Eureka to a safer location.

STAFF COMMUNICATIONS

None

ADJOURNMENT

Meeting adjourned at 9:24 a.m.

CLOSED SESSION

1. Public Comment

None

2. The board met in closed session pursuant to government Code Section 54956.8 to discuss a real property matter. Location 133 V street, Eureka, CA 95501
3. The board met in closed session pursuant to Government Code Section 54957(b)(1) (employee performance evaluation): General Manager and Government Code Section 54957.6 (meeting with designated representative, unrepresented employee): Designated representative Board Chair.
4. Report out of closed session
Nothing to report

ADJOURNMENT

Meeting adjourned at 10:07 a.m.

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY

BOARD MEETING

March 24, 2022

PRESENT

Board Members

Rex Bohn, County of Humboldt
Steve Ladwig, City of Trinidad
Meredith Matthews, City of Arcata
Mike Losey, City of Fortuna (Alt)

ABSENT

Julie Woodall, City of Rio Dell
Mike Wilson, County of Humboldt
Tami Trent, City of Fortuna
Natalie, Arroyo, City of Eureka

Staff

Greg Pratt, General Manager
Brenda Fregoso, Secretary to the Board

Jim Wilson, Director of Maintenance
Brian Connors, Operations Manager
Consuelo Espinosa, Transit Planner
Katie Collender, Finance Manager
Sherry Dunlap, Safety & ADA Coordinator

CALL TO ORDER

Vice Chairperson Ladwig called the meeting to order at 2:15 p.m.

ROLL CALL & Introductions

COMMUNITY MEMBERS COMMUNICATION

None

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.

1. **Remote Teleconference Meetings**

Resolution to implement teleconferencing requirements during a proclaimed State of Emergency Pursuant to Assembly Bill 361.

Action Recommended: Adopt Resolution 22-06 Implementing Teleconferencing Requirements during a Proclaimed State of Emergency.

ADJOURNMENT

Meeting adjourned at 2:17 p.m. for closed session

CLOSED SESSION

1. Public Comment
None
2. The board met in closed session pursuant to government Code Section 54956.8 to discuss a real property matter. Location 104 W street, Eureka, CA 95501
3. Report out of closed session
Nothing to report

ADJOURNMENT

Meeting adjourned at 2:46 p.m.

**HUMBOLDT TRANSIT AUTHORITY
RESOLUTION 22-05
RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF
EMERGENCY
PURSUANT TO ASSEMBLY BILL 361**

WHEREAS, the Humboldt Transit Authority (HTA) is committed to preserving the Ralph M. Brown Act requirements that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings;

WHEREAS, A state of emergency was proclaimed by Governor's Executive Order N-33-20 on March 4, 2020, addressing the threat of the COVID-19 pandemic, and remains in effect;

WHEREAS, the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so;

WHEREAS, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

WHEREAS, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

WHEREAS, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and

WHEREAS, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

WHEREAS, COVID-19 and variants thereof remain a current threat to the health and safety of the general public, HTA Staff, and members of this Board; and

WHEREAS, the Humboldt County Department of Health & Human Services issued a Recommendation Regarding Physical Distancing Including Meetings of Legislative Bodies on September 29, 2021, which recommends physical distancing at gatherings and events, including meetings of local agency legislative bodies, and acknowledges that virtual meetings of legislative bodies provide a safer environment with less risk of exposure to COVID-19; and

WHEREAS, the HTA has an important governmental interest in protecting the health, safety, and welfare of those who participate in meetings of the HTA legislative and advisory bodies subject to the Brown Act; and

WHEREAS, in response to the current threat to the public of the COVID-19 virus and its existing and potential variants, the Humboldt County indoor mask order, and the Humboldt County recommendation

that local agency legislative bodies meet virtually, there is a desire to implement teleconference meetings pursuant to the requirements of the Brown Act so long as this State of and Emergency and local recommendations continue to exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Humboldt Transit Authority hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference;
2. The Board of Directors finds, by a majority vote, that there exists a proclaimed state of emergency; and

In accordance with AB 361, based on the findings and determinations herein, meetings of HTA's legislative will be held remotely by virtual means, while providing for all feasible means of public participation.

This resolution shall be effective upon adoption and remain in effect until HTA's next special board meeting on June 1, 2022, when HTA shall consider renewing its findings by subsequent resolution, in accordance with AB 361.

PASSED, APPROVED AND ADOPTED this 4th day of May 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

Chair of the HTA Board of Directors

ATTEST:

Secretary to the Board



133 V Street
Eureka, CA 95501

A Public Entity Serving Humboldt County Since 1976

Office: (707) 443-0826
Fax: (707) 443-2032
www.hta.org

TO: Chair Arroyo
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: May 4, 2022

SUBJECT: 5311 Regional Apportionment Grant Funds

In October 2021, Caltrans grant staff began developing a consolidated application for its transit grant programs that would allow transit agencies to complete a single application for all funds for which they are eligible. This new application approach, as well as a move to a two-year call for project cycle, will streamline both the application and grants management processes, significantly reducing the workload and resources required to access state and federal funding.

Staff has been notified by the Humboldt County Association of Governments (HCAOG) that there is \$1,100,043 for Federal Fiscal Year 2022 and \$1,122,043 for Federal Fiscal Year 2023 available in the Regional Apportionment Grant Fund program. CalTrans set the deadline for all agencies to submit their projects into the Online Electronic Grants Management System by April 29, 2022. Although the deadline has passed, Staff has submitted the application and is being held pending board authorization.

For both Eureka Transit and Redwood Transit, Staff is requesting \$595,422 for Operating Assistance and \$504,621 for a diesel low floor bus. Year two, Staff is requesting \$608,569 for Operating Assistance and \$513,474 for a diesel low floor bus. HTA has been successful in applying to this grant program for the past 20 years and the Local Transportation Funds can and will be used as the local match if awarded.

Action Recommended: Adopt Resolution 22-06 Authorizing Application for FTA Section 5311 Grant Funds and authorize the General Manager to Sign the Grant Agreements.



**Sample Authorizing Resolution for FTA Funds
State of California
Division of Rail and Mass Transportation**

RESOLUTION NO. 22-06

RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION 5311) and/or 5339 (49 U.S.C. SECTION 5339) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (**FTA C 9040.1G**), and Section 5339 of the Federal Transit Act (**FTA C 5100.1**); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 and Section 5339 grants for transportation projects for the general public for the rural transit and intercity bus; and

WHEREAS, Humboldt Transit Authority desires to apply for said financial assistance to permit operation of service/purchase of capital equipment in Humboldt County; and

WHEREAS, the Humboldt Transit Authority has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Humboldt Transit Authority Governing Board of Directors does hereby Authorize the General Manager to file and execute applications on behalf of with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (**FTA C 9040.1G**), as amended, and pursuant to Section 5339 of the Federal Transit Act (**FTA C 5100.1**), as amended.

That General Manager is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That General Manager is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 and/or Section 5339 projects.

That General Manager is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 and or Section 5339 project(s).

PASSED AND ADOPTED by the Humboldt Transit Authority Governing Board of Directors of the County of Humboldt, State of California, at a regular meeting of said Commission or Board Meeting held on the by the following vote:

AYES:

NOES:

ABSENT:

(Please Print)

Name: _____

Title: _____

Signature: _____

Date: _____

Memorandum

To: The Honorable Chair and Members of the Humboldt Transit Authority Board of Directors

From: Nancy Diamond, HTA General Counsel 

Date: April 25, 2022

Re: General Manager, Personnel Action re Salary

The HTA Board appointed Greg Pratt as its General Manager on December 21, 2011. Mr. Pratt has worked with HTA in management since 2001.

The Board-approved classification plan and salary for the General Manager position range is \$47.12 - \$60.10 per hour, or \$98,000 - \$125,000 per year. Mr. Pratt currently receives \$53.03 per hour or \$110,299.87 per year. The Board completed a performance review of the General Manager on March 10, 2022, and determined that his outstanding performance during the prior year merits three five percent (5%) increases over three years, retroactive to July 1, 2021, as follows:

July 1, 2021	\$55.68 per year	\$115,814.86 per year
July 1, 2022	\$58.46 per year	\$121,605.60 per year
July 1, 2023	\$61.38 per year	\$127,685.88 per year

Years 1 and 2 of the increase are within the approved General Manager salary range, and the year 1 increase can be paid for under the existing 2021-2022 fiscal year budget without a budget adjustment. Implementation of the third-year increase will require additional Board action to amend the General Manager salary range in the classification plan.

Action Recommended: Approve a 5% salary increase for the General Manager to \$55.68 per hour or \$115,814.86 per year retroactive to the first pay period after July 1, 2022; a 5% salary increase effective July 1, 2022 to \$58.46 per hour or \$121,605.60 per year; and, conditionally approve a 5% salary increase effective July 1, 2023 to \$61.38 per hour or \$127,685.88 per year subject to Board approval of an amended classification plan for the General Manager.



133 V Street
Eureka, CA 95501

A Public Entity Serving Humboldt County Since 1976

Office: (707) 443-0826
Fax: (707) 443-2032
www.hta.org

TO: Chair Arroyo
All Governing Board Members

FROM: Katie Collender, Finance Manager

DATE: May 4, 2022

SUBJECT: Resolution Authorizing Investment of Monies in the Local Agency Investment Fund

Established in 1977 by section 16429.1 of the California Governmental Code, the Local Agency Investment Fund (LAIF) is a voluntary investment option for local governments and special districts operated by California State Treasurer's Office. The program objectives of Safety, Liquidity, and Yield align with the needs of local agencies, creating the opportunity to generate returns without sacrificing availability, agency cash needs can fluctuate quickly. As of February 2022, the program has 2,395 participating agencies and a fund value of \$36.7 billion.

Staff is requesting approval from the HTA board to open an account with the Local Agency Investment Fund. Use of this account will depend on availability of funds and there is no requirement for minimum balance or investment term. This account will allow HTA to join these other agencies in leveraging their combined resources towards greater financial stability, in a secure environment governed by the State.

Action Recommended: Adopt Resolution 22-07 Authorizing Investment of Monies in the Local Agency Investment Fund.

**HUMBOLDT TRANSIT AUTHORITY
RESOLUTION 22-07
RESOLUTION AUTHORIZING INVESTMENT OF MONIES
IN THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the District;

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby authorizes the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows: Section 1. The following District officers holding the titles specified herein below, or their successors in office, are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

_____	_____	_____
Greg Pratt	Katie Collender	Carolann Aggeler
General Manager	Finance Manager	Administrative & Finance Assistant

Section 2. This resolution shall remain in full force and effect until rescinded by Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office. PASSED AND ADOPTED, by the Board of Directors of Humboldt Transit Authority of State of California on 5/4/2022.

PASSED, APPROVED AND ADOPTED this 4th day of May 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

Chair of the HTA Board of Directors

ATTEST:

Secretary to the Board



133 V Street
Eureka, CA 95501

A Public Entity Serving Humboldt County Since 1976

Office: (707) 443-0826
Fax: (707) 443-2032
www.hta.org

TO: Chair Arroyo
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: May 4, 2022

SUBJECT: Agreement between the Humboldt Transit Authority, City of Arcata, County of Humboldt and the Humboldt County Association of Governments Regarding Dial-A-Ride (DAR) Services Operating and Administrative Cost-Sharing.

The Humboldt Transit Authority is the Coordinated Transportation Services Agency for the region and is tasked with consolidating contracts, zones, and schedules to streamline the system to keep costs down and make it easier for the passenger to navigate the system.

Although Dial-A-Ride ridership has been low due to the pandemic, the last couple months DAR ridership has been steadily increasing as clients return to public transportation.

The proposed contract is for a one-year term beginning July 1, 2022. Due to the rising costs in operations, this year's contract will see a 5% increase, which is the first increase to the contract in six years.

Action Recommended: Approve the Agreement between the Humboldt Transit Authority, City of Arcata, County of Humboldt and the Humboldt County Association of Governments Regarding Dial-A-Ride Services Operating and Administrative Cost-Sharing.



**HUMBOLDT AREA CENTER FOR
HARM REDUCTION**

March 15, 2022

Supervisor Mike Wilson
Humboldt County Board of Supervisors
County of Humboldt
825 5th Street, Room 111
Eureka, CA 95501

via email: mike.wilson@co.humboldt.ca.us

cc: narroyo@ci.eureka.ca.gov
 greg@hta.org

Dear Supervisor Wilson,

The organizations listed below are asking for your support and action as a representative of Humboldt County on the Humboldt Transit Authority Board of Directors to help us move forward with a proposal for a pilot project to accommodate the transportation needs of the most vulnerable residents in our communities. The project would provide funding for 100 monthly bus passes to be distributed largely through services providers affiliated with the Continuum of Care and nonprofit programs supporting our most transportation challenged community members, including those experiencing homelessness and individuals with disabilities.

This pilot program can be monitored by HTA using its existing data management system for bus passes. In anticipation of promoting equity, access and independence, data can be gathered on geographic locations, ridership frequency, and other factors of interest.

Pursuant to conversations with HTA General Manager Greg Pratt, it is our understanding that this pilot program would be eligible for funding through the state's Low-Carbon Transit Operations Program (LCTOP), which provides formula-based funding to our region each year, and that the administrative burden on HTA staff would be minimal.

This pilot program would help to provide much-needed transportation for some of the most vulnerable members of our community, while at the same time providing additional ridership for HTA. We see it as a win-win, and we ask that you bring it the HTA Board of Directors for consideration as soon as possible.

Thank you for your consideration.

Sincerely,

Colin Fiske
Executive Director
Coalition for Responsible Transportation Priorities

Nezzie Wade
Executive Director
Affordable Homeless Housing Alternatives

Alissa Norman
Community Advocate
Tri-County Independent Living

Kim Wiley
Staff Services Analyst/Business Specialist
California Department of Rehabilitation

Nicole Sager
Executive Director
Yurok Indian Housing Authority

Maggie Kraft, MSW
Executive Director
Area 1 Agency on Aging

Jasmine Guerra
Executive Director
Humboldt Area Center for Harm Reduction



133 V Street
Eureka, CA 95501

A Public Entity Serving Humboldt County Since 1976

Office: (707) 443-0826
Fax: (707) 443-2032
www.hta.org

TO: Chair Arroyo
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: May 4, 2022

SUBJECT: Intermodal Transit Center and Transit Intercity Rail Capital Program (TIRCP) Update

- Intermodal Transit Center

In partnership with the City of Eureka, Cal Poly Humboldt, and Open Door, the transit center will be physically integrated with onsite affordable housing. This includes workforce housing, housing for students, and traveling doctors, making this a transit-oriented development. The development will be known as the Eureka Regional Transit and Housing (EaRTH) Center. It will be centrally located between 3rd and 4th Streets and G & H Streets in Old Town Eureka. Design and development of the EaRTH Center is underway. The developer and land parcel are secured, there is an executed MOU between HTA and the City of Eureka, and preliminary schematic designs, renderings, and budgets are complete.

Update: Contingency locations in Eureka between 4th and 5th Streets are being explored in the event HTA is not awarded the TIRCP grant.

- Redwood Coast Express (RCX) Intercity Route

HTA has been working with Lake, Mendocino, Del Norte, Trinity County, as well as Amtrak, and the SMART Train to transport passengers to the National Intercity Bus Network (San Francisco). Destinations include Clearlake, Calistoga, Napa, Ukiah, and Santa Rosa. Passengers will be able to travel throughout Northern California Counties using this one affordable fare payment system.

Update: This month, HTA and other agencies will begin installing the touchless payment system. The RCX will be funded through 5311(f) CARES Act for its first year of service.

- Hydrogen Buses

In June of 2021, HTA coordinated a hydrogen fuel cell bus (HFCB) demo, the "Borrow a Bus Zero-Emission" tour, with the Northern Counties in Redding to test the ElDorado HFCB AXESS FC. Then in September 2021, HTA worked with AC Transit and New Flyer to bring an Xcelsior XHE40 hydrogen bus to Humboldt County and test its performance on our Redwood Transit routes. With a fuel tank capacity of 37.5 kgs, its estimated range is 300 miles under normal operating conditions. HTA is applying for 11 buses for the Redwood Transit system and the RCX route.

Update: HTA is working with bus manufactures to research options of extending the range and are hopeful that it can be increased by another 75-100 miles to cover all routes operated by HTA.



133 V Street
Eureka, CA 95501

A Public Entity Serving Humboldt County Since 1976

Office: (707) 443-0826
Fax: (707) 443-2032
www.hta.org

- Hydrogen Fueling Station

We propose to install a hydrogen fueling station at HTA's corporation yard, between V and X and 1st and 2nd Streets. The station will include both Fuel Cell Electric Bus (FCEB) fueling and "over-the-fence" retail fuel accessible for the public. The "over-the-fence" facility will be the first retail hydrogen fueling station north of Santa Rosa, which is 200 miles to the south. It will serve to kick-start a hydrogen supply infrastructure along the US 101 corridor in this large, and presently unserved, area of northwestern California.

Update: Staff has contacted Senator McGuire's office to look into how the Low Carbon Fuel Credits are distributed. Agencies that have to truck hydrogen to their facility will not receive full credit to offset the price.

- Maintenance Facility Upgrade

Three service bays at the HTA maintenance facility will be modified to perform preventative and corrective maintenance on the FCEBs and other local public and private light to medium duty fleet vehicles. An onsite inspection of the service bays was conducted by the Center of Transportation and the Environment to identify the retrofits required to comply with National Fire Protection Association safety standards.

No update at this time.

Action Recommend: Review, Discuss, Direct Staff if necessary