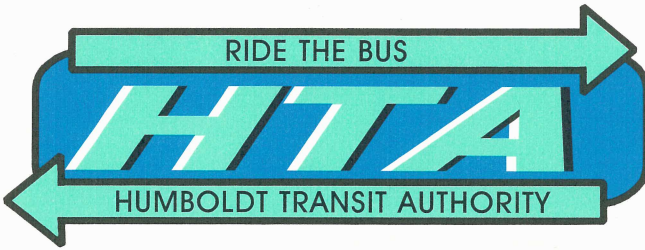


Humboldt Transit Authority
Governing Board of Directors
AGENDA
Regular Meeting - January 16, 2013
HTA Conference Room - 133 V Street Eureka
9:00 a.m.

- I. Call meeting to Order
- II. Introductions
- III. Approval of minutes
 - a. Minutes from the December 19, 2012 regular board meeting
Action Recommended: Make corrections, if necessary.
Approve minutes.
- IV. Citizens Communications
Members of the community are invited to comment on items or issues not on the agenda
- V. Special Presentation from the Humboldt County Association of Governments (HCAOG) regarding the Transportation Development Act and grants that are allocated through HCAOG.
- VI. Action Items
 - a. Electric Buses in Humboldt County
At the 2012 December meeting, Councilmember Winkler requested staff put electric buses on this month's agenda to discuss what options are available.
Action Recommended: Review and discuss
 - b. Request for Group Insurance Amendment
An amendment is needed to change the current benefit of Life and Accidental Death and Dismemberment to HTA employees from \$5,000 to \$10,000.
~ Policy Enclosed
Action Recommended: Approve the Request for Group Insurance Amendment between Humboldt Transit Authority and Standard Insurance Company
 - c. Election of Officers
During the regular January board meeting new officers are elected to the positions of: Chair, Vice-Chair, and Finance & Operations Committee.
The current positions are:
Chair: Atkins. Vice Chair - Lovelace
Finance & Operations Committee - Lovelace, Atkins, Winkler
- VII. Communications
 - a. Board:
 - b. Staff
- VIII. Adjournment



*A Public Entity Serving
Humboldt County Since 1976*

133 "V" Street, Eureka, CA 95501-0844

(707) 443-0826

TO: Chair Atkins
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: January 16, 2013

SUBJECT: Request for Group Insurance Amendment

Since October of 1997, Humboldt Transit Authority has had a Life Insurance/Accidental Death And Dismemberment plan of \$5,000 for all employees with Standard Insurance Company. From the recent labor negotiations AFSCME and HTA agreed to increase the rate to \$10,000 for all employees. The cost to HTA is \$1,200 per year with an effective date of February 1, 2013.

Action Recommended: Approve the Request for Group Insurance Amendment between Humboldt Transit Authority and Standard Insurance Company

Request for Group Insurance Amendment

Standard Insurance Company
900 SW Fifth Avenue
Portland, OR 97204-1282

Employee Benefits Consultant: Paul Brunetta
Employee Benefits Service Representative: Adria Vance
Employee Benefits Sales and Service Office: SFEBSO

Employer Name: Humboldt Transit Authority
Group Number: 631027

As an authorized representative of the Employer, I request that Standard Insurance Company ("The Standard") amend the above Employer's coverage under the Group Policy to make the following change(s):

Increasing Life/AD&D plan to \$10,000 for all members. New Life and AD&D rates are as follows:

Life - \$0.63 per \$1,000 of benefit
AD&D - \$0.06 per \$1,000 of benefit
The next renewal will be 10/1/2015.

I request that the amendment become effective on February 1, 2013. I understand that the amendment will not become effective unless approved and issued by The Standard.

I request that the amendment be approved by The Standard subject to The Standard's usual underwriting requirements, including, if applicable, Evidence of Insurability or a Pre-existing Condition provision.

I understand that the amendment, if approved by The Standard, will be issued in the policy language customarily used by The Standard.

I understand that any increase in Insurance for a Member who is not Actively At Work all day on the Member's last regular work day before the scheduled effective date of the amendment will be deferred until the first day after the Member completes one full day of Active Work.

I request that the amendment, if approved and issued by The Standard, become effective by its terms without any further acceptance by the Employer, and that a copy of this Request for Group Insurance Amendment form be attached to and made a part of the amendment.

Sign Name _____ Title: Chair of the Humboldt Transit Authority Governing Board Of Directors

Print Name Linda Atkins Date: January 16, 2013

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY

BOARD MEETING

December 19, 2012

ROLL CALL

PRESENT

Board Members

Mark Lovelace, Humboldt County
Julie Fulkerson, City of Trinidad
Michael Winkler, City of Arcata
Dean Glaser, City of Fortuna
Ryan Sundberg, Humboldt County

ABSENT

Linda Atkins, City of Eureka
Julie Woodall, City of Rio Dell
Jimmy Smith, Humboldt County

Staff

Greg Pratt, General Manager
Jim Wilson, Equipment and Facilities Manager
Brenda Fregoso, Secretary to the Board
Karen Wilson, Manager of Operations

Barbara Zoellner, Admin and Finance Manager

CALL TO ORDER

Vice Chairperson Lovelace called the meeting to order at 9:00 a.m.

INTRODUCTIONS & RECOGNITIONS

The board members introduced themselves. Others in attendance were: Harriet Lawlor, AFSCME Business Agent; Jeff Willis, Brian Connors, HTA Coach Operators; Neleen Fregoso, Fortuna resident; Nancy Diamond, HTA Legal Council.

MINUTES

Motion by Councilmember Glaser, second by Councilman Fulkerson to approve the minutes from the November 28, 2012 special board meeting.

Motion carried unanimously

CITIZENS COMMUNICATIONS

None

ACTION ITEMS

- a. Year to date financial statements for all systems operated by HTA
Year to date ridership statistics for all systems operated by HTA
General Manager Greg Pratt gave a report on the ridership statistics for the month of October 2012 and YTD.

- b. Northern California Consortium
The Regional Sales Manager from Gillig notified staff that the Central Contra Costa Transit Authority is accepting requests to become member of the Northern California Consortium

to purchase buses. Becoming a member does not obligate HTA to purchase vehicles off of the Contract.

Motion by Councilmember Fulkerson, second by Councilmember Winkler to direct General Manager Greg Pratt to send a letter to Central Contra Costa Transit Authority requesting to be a member of the Northern California Consortium.

Motion carried unanimously

c. Lease Agreement with Humboldt Redwood Company

Humboldt Transit Authority's lease of space in Humboldt Redwood Company's telecommunications vault and on the tower on Mt. Peirce expires 12/31/2012 and is up for renewal.

Motion by Councilmember Winkler, second by Councilmember Fulkerson to authorize General Manager Greg Pratt to sign the agreement between Humboldt Transit Authority and Humboldt Redwood Company at the cost of the contract and to also negotiate better price.

Motion carried unanimously

d. Conference with Labor Negotiators

Public Comment

Harriet Lawlor, AFSCME's Business Agent announced that AFSCME and HTA have reached an agreement and gave the board a summary of the proposed agreements.

At 9:36 a.m. the board went into closed session pursuant to Government Code Section 54957.6. Agency designated representative: Greg Pratt. Employee Organization: American Federation of State, County and Municipal Employees Local 1684, AFL-CIO.

The board resumed open session at 10:22 a.m. Vice Chairperson Lovelace announced that there was nothing to report.

e. Memorandum of Understanding between Humboldt Transit Authority (HTA) and the American Federation of State, County and Municipal Employees (AFSCME)

The employee's contract between HTA and the Union expired on June 30, 2012. Staff and AFSCME have agreed upon the language of a successor Memorandum of Understanding and an agreement between AFSCME and HTA regarding issues not covered by successor MOU, which would implement the Tentative Agreement. A new proposal to be discussed at the Government Code Section 54957.6 closed session.

Humboldt Transit Authority's legal Counsel, Nancy Diamond announced that there is a new proposal. Presently HTA pays full contribution towards employee's retirement. Employees will receive a 7% increase and will have the employee's retirement contribution deducted from their payroll check. Also in the proposal is a side agreement. Harriet Lawlor agreed and indicated there were no disputes.

Motion by Supervisor Sundberg, second by Councilmember Fulkerson to adopt the new Memorandum of Understanding (MOU) and Agreement between AFSCME and Humboldt Transit Authority with the two (2) noted side agreements.

Motion carried unanimously

Communications

a. Board

Councilmember Winkler announced that several students from Professor Hackett's class at HSU are conducting a study called Electric Bus Economic Feasibility. Councilmember Winkler requested that this be put on next month's agenda for options regarding the purchase of electric buses for Eureka.

b. Staff – none

Meeting adjourned at 10:40 a.m.