

Humboldt Transit Authority

Governing Board of Directors

AGENDA

Regular Meeting – January 18, 2012

HTA Conference Room - 133 V Street Eureka

9:00 a.m.

I. Call meeting to order

II. Roll Call & Introductions

III. Approval of minutes

- a. Corrected minutes from the September 30, 2011 special board meeting
- b. Minutes from the October 19, 2011 regular board meeting.
- c. Minutes from the December 21, 2011 regular board meeting

Action Recommended: Make corrections, if necessary.

Approve minutes.

IV. Citizens Communications

Members of the community are invited to comment on items or issues not on the agenda

V. Consent Agenda

- a. Year to date ridership statistics for all systems operated by HTA.
- b. Year to date financial statements for all systems operated by HTA

Action Recommended: Review, receive and file.

VI. Discussion Agenda

- a. Classification Plan, Salary Schedule and Personnel Policy Manual for Unrepresented Employees.

The board will consider rescinding the Salary Manual (adopted as Resolution 08-06) and replacing it with three separate tools: a Classification Plan, Salary Schedule, and Personnel Policy Manual for Unrepresented Employees and Job Descriptions. Manual and Job Descriptions (Handout)

Action Recommended: Adopt Resolution 12-01

b. 2237 Second Street Insurance

Staff was directed by the Board to bring back insurance options for the house located at 2237 2nd Street, Eureka, CA 95501

Recommendation: Direct Staff to purchase coverage for one year of fire insurance for the building located at 2237 2nd Street, Eureka, CA at one of the following levels.

1. ***\$75,000 worth of coverage for \$717.22***
2. ***\$150,000 worth of coverage for \$1039.81***
3. ***No Insurance***

c. Bikes on Redwood Transit Buses

Councilmember Winkler from Arcata requested that the board discuss HTA's policy for passengers with bicycles. Current policy is attached.

Review and Discuss

d. Joint Power Agreement Shared Cost

Councilmember Michael Winkler from Arcata has requested that the Humboldt Transit Authority discuss updating the Joint Powers Agreement to reflect data from the 2010 Census.

A staff report showing relevant JAP Agreement language is attached. Also attached is a spreadsheet showing current population figures and the potential impact on cost participation.

Action Recommended: Review, Discuss and Direct Staff

e. Election of Officers

During the regular January board meeting new officers are elected to the positions of: Chair, Vice-Chair and Finance & Operations Committee.

The current positions are:

Chairman: Lovelace

Vice Chairman – Fulkerson

Finance & Operations Committee – Lovelace, Woodall, Winkler

VII. Communications and Informational Items

a. Board

b. Staff

- i. Willow Creek Saturday Service/Redwood Transit Sunday Service Update
- ii. Southern Humboldt Local Bus Service Update

VIII. Adjournment