

**MINUTES OF THE HUMBOLDT TRANSIT AUTHORITY**

**REGULAR BOARD MEETING**

**March 16, 2011**

**ROLL CALL**

**Present**

**Absent**

**BOARD MEMBERS**

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Michael Winkler, Arcata

Clif Clendenen, Humboldt County

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Dean Glaser, Fortuna

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Julie Woodall, Rio Dell

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Jimmy Smith, Humboldt County  
(Alt)

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Julie Fulkerson, Trinidad

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Linda Atkins, Eureka

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Mark Lovelace, Humboldt County

## STAFF

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Neleen Fregoso, General Manager

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Laura Shodall, Administrative Asst.

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Greg Pratt, Secretary to the Board

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Jim Wilson, Director of Maintenance

## CALL TO ORDER

*Chairman Lovelace called the meeting to order at 9:02 a.m.*

## FISCAL AND COMPLIANCE AUDIT

Keith Borges and Kevin Collier from the firm Anderson, Lucas, Somerville and Borges were present at the meeting to review the 2009-2010 audit. The report was positive, the operations administered by Humboldt Transit Authority remained financially healthy during the 2009-10 fiscal year. The auditors noted four findings which need to be addressed by HTA.

*Motion by councilmember Fulkerson, second by councilmember Atkins to direct staff to prepare the necessary responses for the next meeting and to address all findings in the audit.*

*Motion carried unanimously*

## **MINUTES**

*Motion by Councilmember Glaser, second by Councilmember Atkins to approve the minutes of the February 16, 2011 Humboldt Transit Authority regular board meeting and the minutes from the March 9, 2011 special board meeting.*

*Motion carried unanimously*

## **CITIZENS COMMUNICATION**

Larry Pardi from Arcata & Mad River Transit System announced that General Manager Neleen Fregoso was nominated by California Association for Coordinated Transportation (Cal Act) for manager of the year.

## **WORKMAN'S COMPENSATION INSURANCE**

Dillion Sacco, HTA's current workers comp insurance agent through George Peterson Insurance Group, attended the meeting to offer a brief presentation on the cost and coverage's for fiscal year 2011 – 2012. The carrier, Companion, was asking for a substantial increase. Due to this large increase in the 2011 – 2012 premium staff

recommended the board explore another option which was to enter into a self-insured workers compensation pool such as HTA currently does for vehicle damage and general liability insurance coverage through.

The board reviewed both options and elected to stay with the current carrier, Companion. The board will revisit entering into a pool for workers compensation insurance for fiscal year

2012 – 2013.

*Motion by Councilmember Atkins second by Councilmember Glaser to continue with the current carrier and to have staff bring the item back to the board before the onset of next year's workers compensation cycle.*

*Motion carried unanimously*

## **2237 SECOND STREET**

Kash Boodjeh, a local architect gave the board a presentation of two possible plans for the house on 2237 Second Street. They also took a tour of the house and property.

*The board directed staff to bring this item back for the next meeting with different payment plans and construction options.*

## **RE-ADVERTISING THE POSITION OF GENERAL MANAGER**

At the March 9, 2011 HTA Special Board Meeting the board voted to re-advertise the position of general manager in order to acquire a larger pool of candidates.

*Motion by Councilmember Fulkerson, second by Councilmember Woodall to move forward with the recruitment process by publishing an advertisement for the General Manager position.*

*Motion carried unanimously*

### **communications**

Staff: Jim Wilson stated that HTA received two new buses on February 25, 2011 and one is on the road already.

Board: Supervisor Lovelace suggested that HTA hold a press release for the wifi that was recently installed on the buses and that HTA should set up a facebook page.

### ***ADJOURNMENT***

Chairman Lovelace adjourned the meeting at 11:44 a.m.