

MINUTES OF THE HUMBOLDT TRANSIT AUTHORITY
REGULAR BOARD MEETING

April 15, 2009

ROLL CALL

Present

Absent

BOARD MEMBERS

Julie Fulkerson, Trinidad	Mike Jones, Eureka
Dean Glaser, Fortuna	Shane Brinton, Arcata
Mark Lovelace, Humboldt County	Julie Woodall, Rio Dell
Clif Clendenen, Humboldt County	

STAFF

Neleen Fregoso, General Manager	Laura Shodall, Administrative Assistant
Jim Wilson, Director of Maintenance	
Greg Pratt, Secretary to the Board	

CALL TO ORDER

Chairman Glaser called the meeting to order at 9:05 a.m.

MINUTES

Motion by Councilmember Fulkerson second by Supervisor Lovelace to approve the minutes of the March 18, 2009 regular HTA meeting.

Motion carried unanimously

CITIZENS COMMUNICATION

No members of the public were present

CONSENT AGENDA

The Financial Statement and Performance Statistics for the Eureka Transit Service, Redwood Transit System, Quail & Willow Creek Extension Service were presented to the board by General Manager Neleen Fregoso. No action was taken.

DISCUSSION AGENDA – ITEMS REQUIRING ACTION

EMERGENCY ITEM

A time sensitive item came to the HTA staff's attention subsequent to the mailing of the agenda packet. Staff requested that the item be placed on the agenda pursuant to Government Code 54954.2(b) as an emergency item.

Motion by Supervisor Lovelace, Second by Supervisor Clendenen to place the item “Sarah Richards v Humboldt Transit Authority” on the agenda as an emergency item. **Motion carried unanimously.**

CLOSED SESSION

Due to the nature of the agenda item “Sarah Richards v Humboldt Transit Authority” a **motion was made by Supervisor Lovelace, Second by Supervisor Clendenen**, to recess into Closed Session, pursuant to Government Code 54956.9, to receive advice from legal counsel, James Wyatt, regarding litigation. **Motion carried unanimously**

The board recessed into Closed Session at 9:17 a.m.

At 9:45 a.m. the board returned to Open Session. The chair announced the board action that was taken during the Closed Session:

Motion by Concilmember Fulkerson, second by Supervisor Lovelace to authorized staff to offer a settlement to Sarah Richards of no more than \$50,000. If that amount is not satisfactory to the claimant staff must bring the matter back before the board for further consideration.

Motion carried unanimously.

OPEN SESSION – DISCUSSION ITEMS CONTINUED

Responses to the 07/08 TDA Fiscal and Compliance Audit.

The 2007-08 audit declared that excess TDA funds were received by Redwood Transit System, the Southern Humboldt Rural Transit System (Quail) and Arcata Dial-a-Ride. Staff made the recommendation to follow the auditor’s solution (b) for the Redwood Transit System and the Southern Humboldt Rural Transit System by restricting those excess TDA funds for future capital purchases; and, to follow the auditor’s solution (a) for the Arcata Dial-a-Ride by reducing the following year’s operating costs by the same amount as the excess.

Motion by Concilmember Fulkerson, second by Supervisor Clendenen to follow staff’s recommendation by restricting the Redwood Transit System’s excess TDA funds received for future capital purchases in the amount of \$172,392; and, by restricting the Southern Humboldt Rural Transit System’s excess TDA funds received for future capital purchases in the amount of \$8,006; and, by reducing the 2008-09 year’s operating budget for the Arcata Dial-a-Ride in the amount of \$834. **Motion carried unanimously.**

The board directed staff to notify the affected member entities of this action.

Amendment to the 5-Year Transportation Development Plan Update June 2006

In order for staff to complete their application for PTMISEA (Prop 1B) funds, Humboldt Transit Authority’s 5-Year Transportation Development Plan Update 2006 must be amended to include a GPS/AVL project for the bus fleet. The GPS/AVL project was previously approved by the board during their November 2008 regular board meeting.

Motion by Councilmember Fulkerson, second by Supervisor Clendenen to adopt Resolution 09-03 Amending the Transit Development Plan Update June 2006 to include GPS AVL project.

Motion carried unanimously

ADJOURNED

The meeting was adjourned at 10:13 a.m.