

Humboldt Transit Authority
Governing Board of Directors
AGENDA
Regular Meeting June 18, 2014
HTA Conference Room - 133 V Street Eureka
9:00 a.m.

- I. Call meeting to Order
- II. Roll Call & Introductions
- III. Conference with Labor Negotiators
 - i. Public Comment
 - ii. The Board will go into Closed Session pursuant to Government Code Section 54957.6. agency designated representative: Jack Hughes; Employee organization: Local 1684, American Federation of State, County and Municipal Employees, AFL-CIO
 - iii. The Board will Reconvene in Open Session
- IV. Citizens Communications
Members of the community are invited to comment on items or issues not on the agenda.
- V. Approval of Minutes
Minutes from the May 21, 2014 regular board meeting
Action Recommended: Make corrections, if necessary.
Approve minutes.
- VI. Consent Calendar
By motion, recommend the approval of the following items considered to be routine and enacted on one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.
 - a. North Coast Stand Down
The Stand Down is scheduled for October 3rd through October 5th. Organizers are asking asking the HTA Board to allow Veterans to ride the bus for free during that period.
 - b. Extension to and Amendment Between the Humboldt Transit Authority and the Humboldt County Office of Education(HCOE) to Provide Vehicle Maintenance and Repair Services.
July 17, 2013 HTA entered into a one-year agreement with HCOE with an option to extend the agreement up to two additional years.

- c. Biennial Report of Conflict of Interest Code
Government Code §87306.5 requires local agencies to submit to their code reviewing body a biennial report identifying changes in its code, or a statement that their code is not in need of amendment.

VII. Items Removed from the Consent Calendar

VIII. Action Items

- a. Adoption of the Fiscal Year 2014/15 Final Budget for Humboldt Transit Authority

The preliminary budget was adopted on May 21, 2014. All requirements have been met in preparation for the adoption of the final budget for Humboldt Transit Authority.

Action Recommended:

1. ***Open a public hearing opportunity for members of the public to comment on the adopted preliminary budget for fiscal year 2014/15.***
2. ***After hearing comments, close the public hearing.***
3. ***Make changes if necessary and approve the final budget by adopting Resolution 14-05***

IX. Information Items

- a. Fuel Island

Pat Barsanti from SHN will give the board a progress report on the fuel island project.

- b. Flag Stops

Staff will update the board on flag stops on the Redwood Transit System

- c. April 2014 statistics for all systems operated by HTA
April 2014 statements for all systems operated by HTA

Enclosed

X. Communications

- a. Board
- b. Staff

XI. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.

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- b. Redwood Transit System Flag Stops Page 15
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- c. April 2014 statistics for all systems operated by HTA Enclosed
April 2014 statements for all systems operated by HTA

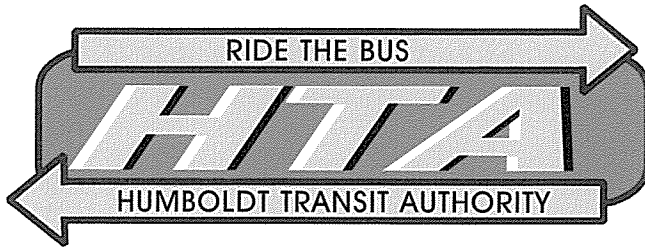
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*A Public Entity Serving
Humboldt County Since 1976*

133 "V" Street, Eureka, CA 95501-0844

(707) 443-0826

TO: Chairperson Atkins
All Governing Board Members

FROM: Greg Pratt, General Manager

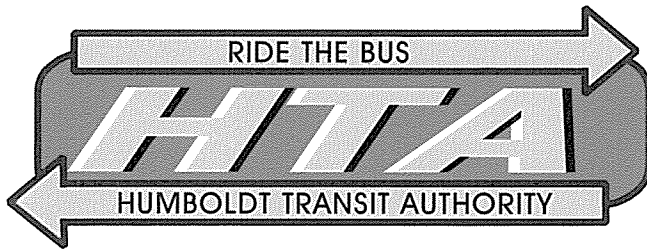
DATE: June 18, 2014

SUBJECT: 2014 North Coast Stand Down

The North Coast Stand Down reaches out to local Veterans and their families and provides them with direct access to service providers and information at a state, federal, and local level.

This years Stand Down is scheduled for October 3rd through October 5th at the Ferndale Fairgrounds. Their lead coordinator Bob Gelder is asking the board to allow Veterans to ride for free to/from Fernbridge where they will be picked up by a Veterans shuttle and taken to the fairgrounds. Veteran ridership in the past has been under 20 boardings.

Action Recommended: Review, discuss, and direct staff



*A Public Entity Serving
Humboldt County Since 1976*

133 "V" Street, Eureka, CA 95501-0844

(707) 443-0826

TO: Chairperson Atkins
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: June 18, 2014

SUBJECT: Amendment and Extension between the Humboldt County Office of Education (HCOE) and HTA to provide Vehicle Maintenance and Repair Services

In July 2013, HTA entered into a Contract with HCOE to provide vehicle maintenance and repairs for eleven school buses. Both HTA and HCOE would like to exercise the option to extend the contract for an additional two years.

The contract is being amended to include extra travel time beginning on July 1, 2014. Maintenance department employees will pick up HCOE buses that need serviced at Glen Paul School instead of their main office location on Myrtle Avenue. The contract has been amended to add an additional \$78.00/work order for travel time

Action Recommended: Approve the Extension to and Amendment Between the Humboldt Transit Authority and the Humboldt County Office of Education (HCOE) to Provide Vehicle Maintenance and Repair Services by Adopting Resolution 14-05.

RESOLUTION 14-05

AMENDMENT TO AND EXTENSION OF AGREEMENT BETWEEN THE HUMBOLDT COUNTY OFFICE OF EDUCATION AND THE HUMBOLDT TRANSIT AUTHORITY TO PROVIDE VEHICLE MAINTENANCE AND REPAIR SERVICES

THIS AGREEMENT, made in Eureka, California, this ____ day of _____ 2014, by and between the Humboldt Transit Authority, a joint powers public entity of the state of California (hereinafter called "HTA" and the Humboldt County Office of Education, a state of California county office of education (hereinafter called "HCOE")

WHEREAS, on July 17, 2013, HTA and HCOE entered into that certain VEHICLE MAINTENANCE AND REPAIR SERVICES; and,

WHEREAS, the said Agreement was for the period from July 17, 2013 through June 30, 2014; and;

WHEREAS, the parties desire to extend said Agreement for a two-year period with certain amendments.

NOW, THEREFORE, IT IS AGREED:

1. That certain VEHICLE MAINTENANCE AND REPAIR SERVICES, entered into by HTA and HCOE on July 17, 2013 is extended for the period of July 1, 2014, through June 30, 2016, unless earlier terminated as provided in said Agreement, subject to the amendments set forth hereinafter.
2. Section 13, Compensation, is amended to read as follows:

Compensation (Other Maintenance and Repairs). HCOE agrees to pay HTA for the performance of any maintenance or repairs not specifically included within the definition of "Included Maintenance." HCOE will be charged at the rate of \$78.00 per hour plus parts, and all road calls charged at the road call flat rate of \$50.00 plus \$78.00 per hour plus parts during regular business hours (8 am to - 4:30 pm) and flat rate of \$50.00 plus \$100.00 per hour plus parts after regular business hours. A delivery charge of \$78.00 per service will be added to each work order. Time billed for each road call will be calculated based upon elapsed time between (1) when HTA's personnel left HTA's facility to respond to such road call and (2) when HTA's personnel returned to HTA's facility after responding to such road call. Any road calls outside of HCOE's service area, as such area is defined in Section 7, shall be subject to additional fees, in addition to the fees set forth in the foregoing sentences, as reasonably determined by HTA on a case by case basis.

3. Except as so extended and amended, said Agreement remains in full force and effect.

IN WITNESS WHEREOF, the parties have executed this agreement on the day and year first above written.

DATED: _____

HUMBOLDT TRANSIT
AUTHORITY

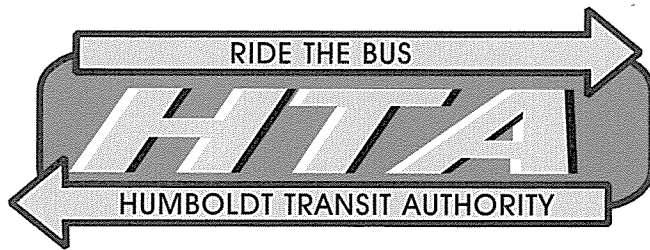
HUMBOLDT COUNTY OFFICE OF
EDUCATION

By: _____
Chair of the HTA Governing Board of
Directors

By: _____
Assistant Superintendent of Business
Services

ATTEST:

HTA SECRETARY TO THE BOARD



*A Public Entity Serving
Humboldt County Since 1976*

133 "V" Street, Eureka, CA 95501-0844

(707) 443-0826

TO: Chairperson Atkins
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: June 18, 2014

SUBJECT: Biennial Report of Local Agency Conflict of Interest Code

Government Code §87306.5 requires local agencies to submit to their code reviewing body, that would be the board, a biennial report identifying changes in its code, or a statement that their code is not in need of amendment. Such reports shall be submitted no later than October 1 of each even-numbered year.

A standard form for the report is attached along with the disclosure categories as filed previously.

Action Recommended: Authorize staff to submit a biennial report to the Fair Political Practices Commission stating the changes as listed in Exhibit A.

LOCAL AGENCY BIENNIAL REPORT

Government Code Section 87306.5 requires local agencies to submit to their code reviewing body a biennial report identifying changes in its code, or a statement that their code is not in need of amendment. Such reports shall be submitted no later than October 1 of each even-numbered year. When completed, all reports must be mailed to:

Humboldt County Elections
3033 H Street
Eureka, CA 95501

This agency has reviewed its conflict of interest code and has determined that:

- 1) _____ Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; that the disclosure assigned those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foreseeably be affected materially by the decisions made by those designated positions; and further that the code includes all other provisions required by Government Code Section 87302; or,
- 2) _____ Our agency's code is in need of amendment. We have determined that the following amendments are necessary (check applicable items):

_____ Include new positions which must be designated.

_____ Make changes to the reportable sources of income, investments, business positions, or real property.

_____ Make changes to the positions assigned.

_____ Change or add the provisions required by Government Code Section 87302.

Contact Person:: Greg Pratt

Name of Agency: Humboldt Transit Authority

Mailing Address: 144 V Street, Eureka CA 95540

Signature of General Manager

APPENDIX
TO
HUMBOLDT TRANSIT AUTHORITY
CONFLICT OF INTEREST CODE

LIST OF DESIGNATED POSITIONS

DISCLOSURE CATEGORY

GENERAL MANAGER	1 AND 2
MANAGER OF OPERATIONS & SAFETY	1 AND 2
EQUIPMENT & FACILITIES MANAGER	1 AND 2
ADMINISTRATOR & FINANCE MANAGER	1 AND 2
ADMINISTRATIVE ASSISTANT II	1 AND 2
ADA SPECIALIST & TITLE VI COORDINATOR	1 AND 2
LEGAL COUNSEL	1 AND 2
GOVERNING BOARD	NONE ¹

LIST OF DISCLOSURE CATEGORIES

CATEGORY 1:	Investments, Business Positions, and Interests in Real Property
CATEGORY 2:	Sources of Income, both Personal and Business Entity

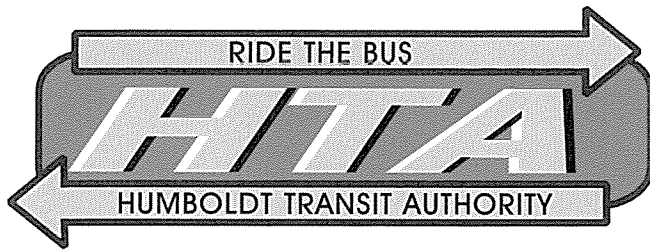
1 .

¹ All members and alternative members of the Governing Board of Humboldt Transit Authority are also members of a County Board of Supervisors or a City Council, as specified in Government Code Section 87200, and as such are exempted by Government Code Section 80703 (B) from the requirement of filing statements of economic interests with this agency.

² Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The General Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

Exhibit A



*A Public Entity Serving
Humboldt County Since 1976*

133 "V" Street, Eureka, CA 95501-0844

(707) 443-0826

TO: Chairperson Atkins
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: June 18, 2014

SUBJECT: Adopting the 2014/15 Final Budget for the Humboldt Transit Authority

Included in this agenda packet is the Final Budget for the Humboldt Transit Authority. This budget was reviewed by the HTA Finance & Operations Committee on May 8, 2014, and adopted by the Board as an approved preliminary budget during its regular May 21, 2014 meeting.

Staff also placed a notice in the Times-Standard newspaper offering the public an opportunity to comment on the preliminary budget. No comments or suggestions have been received from any members of the public nor were any changes made by the board or the finance committee.

Any members of the public may still make comments regarding this budget during a public hearing opportunity to be conducted during the regular June 18, 2014 board meeting. The board may also make changes to the budget if they so desire.

Action Necessary:

- 1. Open a public hearing opportunity for members of the public to comment on the adopted preliminary budget for fiscal year 2014/15.***
- 2. After hearing comments, close the public hearing.***
- 3. Make changes if necessary & approve the final budget by adopting Resolution 14-06.***

The Times-Standard

PO Box 3580
Eureka, CA 95502
7-441-0571
legals@times-standard.com

HUMBOLDT TRANSIT AUTHORITY
133 V STREET
EUREKA CA 95501

PROOF OF PUBLICATION (2015.5 C.C.P.)

STATE OF CALIFORNIA County of Humboldt

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-mentioned matter. I am the principal clerk of the printer of THE TIMES-STANDARD, a newspaper of general circulation, printed and published daily in the City of Eureka, County of Humboldt, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Humboldt, State of California, under the date of June 15, 1967, Consolidated Case Numbers 27009 and 27010; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit,

5/25/2014, 5/28/2014

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Eureka, California,
This 2nd day of June, 2014

Signature



This space is for the County Clerk's Filing Stamp

Legal No. 0005193907

Notice of Public Hearing

FY 2014/2015 Budget

Notice is hereby given that the Humboldt Transit Authority (HTA) has adopted a proposed budget for fiscal year 2014/2015. The proposed budget documents are available to members of the general public from the HTA offices located at 133 V Street, Eureka California. On June 18, 2014 at 9:00am in the HTA conference room, the HTA Governing Board will meet for the purpose of conducting a public hearing on the proposed budget preparatory to making a final determination thereon. Any member of the general public may appear at the hearing and be heard regarding any item of the budget or for the inclusion of additional items.
5/25, 28/2014

REC'D JUN 04 2014

RESOLUTION 14-06
ADOPTING BUDGET OF HUMBOLDT TRANSIT AUTHORITY
FOR FISCAL YEAR 2014-2015

WHEREAS, all legal requirements for the adoption of the budget of the Humboldt Transit Authority for the fiscal year 2014-2015 have been complied with;

NOW, THEREFORE, BE IT RESOLVED that the following budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015 be, and the same hereby is, approved and adopted.

APPROPRIATIONS OF EXPENDITURE WITHIN EACH BUDGET UNIT

Salaries and Employee Benefits

Payroll \$1,857,342

Employee Benefits \$1,447,476

Services and Supplies

General \$52,000

Administration \$118,275

Operations \$241,060

Maintenance - General \$33,500

Vehicles \$1,205,685

Facilities \$206,800

Total Operational Budget Requirements \$ 5,167,865

Capital Purchases for STA & 5311 projects \$1,653,000

THE MEANS OF FINANCING THE BUDGET REQUIREMENTS

TDA Joint Powers Assessments \$2,169,368

Auxiliary Transportation Revenues \$1,203,067

Transit Fares \$1,090,710

Non-transportation Revenues \$203,158

Operating Grants \$414,406

Capital Purchase Grants \$1,653,000

Unrestricted Carryover Balance \$87,157

Total Means of Financing \$ 6,820,865

BE IT FURTHER RESOLVED that the details of the budget are contained in the complete budget which is on file in the offices of the Humboldt Transit Authority at 133 'V' Street, Eureka, California. Said complete budget is included herein by reference as though fully set forth.

PASSED, APPROVED AND ADOPTED this eighteenth day of June 2014, on the following vote:

AYES:

NOES:

ABSENT:

Chair of the HTA Governing
Board of Directors

ATTEST:

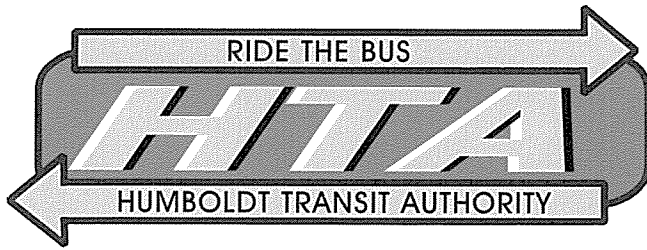
HTA Secretary to the Board

		RTS for 1214-2015	ETS for 1214-2015	WC for 1214-2015	SHI for 1214-2015	SHL for 1214-2015	Admin/ HTA	Maint. Shop/ Facility	Total	(AMRTS)	ADAR/ EDAR/C- DAR
REVENUE											
Operating Revenue											
400.4 Contract Transportation		220,000	899,309	7,314			8,026	68,417	1,203,067	90,000	0
400.3 Fares		967,210		40,500	70,000	13,000			1,090,710	0	25,500
410.5 Insurance reimbursement			31,000						31,000	0	0
410.7 Advertising Revenue							14,400		14,400	0	0
400.7 Passes & ID Cards							425	60,000	60,425	0	0
400.6 Outside Service Revenue							87,333		87,333	0	0
410.8 Rent & Leases									0	0	0
400.10 Misc. Revenues									0	0	0
Non-operating Revenues									0		
414 LTF/JPA Member Assessment		1,450,623		251,949	352,363	114,433			2,169,368	0	147,084
411 Federal Operating				8,320	0		81,625	133,500	8,320	0	0
412 STAF - Operating		148,925	42,036				7,500		406,086	0	37,500
310 Unrestricted Net Assets		79,657					10,000		87,157	0	0
413 Interest Income			972,345		422,363	127,433	209,309	261,917	10,000	0	0
TOTAL REVENUE		2,866,415	972,345	308,083	422,363	127,433	209,309	261,917	5,167,865	175,000	210,084
EXPENSE											
PAYROLL, AND RELATED BENEFITS											
680 Labor							413,014		413,014	8,026	23,522
Administration											
Maintenance								434,475	434,475	60,500	0
Operations		534,352	228,282	48,653	99,005	23,398	800	900	933,690	0	0
680.1 Birthday		2,600	1,000	250	150	300	15,000	15,000	6,000	0	0
Earned Leave		60,000	26,000	5,000	5,000	2,000	1,000	4,750	128,000	0	0
Holiday Time		23,000	8,000	2,000	2,000	1,000	1,000	10,286	39,000	0	0
680.2 Overtime		10,000	5,000	2,000	1,000	1,000	1,000	4,750	24,750	0	0
Employment Taxes		19,000	7,765	1,650	3,556	1,034	8,122	10,286	51,413	0	0
675 Employee Relations/Bareavement		1,500	1,400	500	200	200	2,364	43,373	3,800	0	0
673 Workers Compensation Insurance		80,763	26,500	7,354	14,964	3,536			178,854	7,917	0
690 Health & Welfare											
6042.1 Medical		169,937	140,000	30,475	32,505	8,374	110,000	130,000	621,291	0	0
Dental		21,122	17,500	3,899	3,985	949	14,500	16,000	77,954	0	0
Vision		5,878	4,281	909	1,021	286	3,825	3,900	20,100	0	0
Life		1,091	745	125	172	61	538	662	3,395	0	0
6042.2 Retiree Med.		48,000	30,000	100	7,500	3,000	25,000	500	114,100	0	0
672 PERS Retirement		69,258	29,588	6,306	14,964	3,537	67,465	63,865	264,982	0	0
Physicals/DMV / Background checks		2,500	1,500	200	200	125	200	1,000	5,725	0	0
General Operating Expenses											
603 Dues & Subscriptions							8,250	1,250	9,500	0	0
604 General Operating Supplies							2,000	500	2,500	0	0
609 Office Supplies							10,000		10,000	0	0
611 Printing Expense							15,000		15,000	0	0
616 Training & Development							7,500	7,500	15,000	0	1,000

	RTS for 1214-2015	ETS for 1214-2015	WC for 1214-2015	SHI for 1214-2015	SHL for 1214-2015	Admin/ HTA	Maint. Shop/ Facility	Total	(AMRTS)	ADAR / EDAR / C-DAR
Administration										
6120 Legal Expenses						36,000		36,000	0	0
6121 Accounting & Bookkeeping						9,000		9,000	0	1,000
600 Advertising Expense						5,000		5,000	0	0
602 Cost of Funds						3,500		3,500	0	0
605 Non-vehicle Insurance						10,075		10,075	0	0
608 Mileage & Per Diem						8,000		8,000	0	0
607 Management & Consulting						37,000		37,000	0	0
610 Postage						3,000		3,000	0	0
611 Printing Expense						1,200		1,200	0	626
613 Service Charges						1,500		1,500	0	0
615 Specialized Services						0		0	0	170,436
Operations										
688.2 Uniforms - Drivers	4,000	3,200	400	250	250	0		8,100	0	0
660 GFI -Ticket Stock & equip	2,000	500	100	150	100	10,000		2,850	0	0
663 W/F/I/GP/SM/Ride	10,500	3,500	1,175	1,750	850	3,000		17,775	0	0
661 Schedule Printing &updates						15,000		15,000	0	0
664 Vehicle Insurance						0		0	0	0
664 Premiums	65,708	30,664	8,761	13,142	8,761	10,000		127,035	0	0
664.1 Deductibles	20,000	10,000	5,000	5,000	5,000	3,000		55,000	0	0
664.2 Outside Claims	3,000	2,000	1,000	1,000	1,000	0		11,000	0	0
666 Operations Supplies	2,000	1,600	100	50	50	500		4,300	0	0
Maintenance										
620 Gen. Maintenance Supplies	0	0	0	0	0			15,500	697	0
635 Shop Tools	0	0	0	0	0			4,000	650	0
688.3 Safety Supplies & Gear	0	0	0	0	0			2,000	200	0
688.1 Uniforms - Shop	0	0	0	0	0			12,000	1,000	0
Vehicles										
650 Contract Maintenance	0	0	0	0	0			41,000	0	0
651 Contract Repairs	7,000	1,500	1,500	1,000	1,000			12,000	1,700	0
653 Fuel "@ \$4.27/gal."	551,910	150,000	50,000	112,173	35,000			909,083	85,000	0
614 Special Studies/Permits	0	0	0	0	0			2,000	150	0
654 Oil & Lubricants	2,000	1,000	300	300	300			4,400	870	0
655 Parts	84,000	30,000	10,000	15,202	5,000			148,702	6,290	0
656 Small Tool Allowance								5,500	500	0
657 Tires	39,000	18,000	10,000	10,000	4,000			83,000	1,500	0
Facilities										
601 I T hardware, maint, licenses						3,000		97,100	0	13,500
631 Rentals & Leases								7,200	0	0
632 Subcontract Maint.								10,500	0	0
633 Utilities								62,000	0	0
634 Facility M & R								30,000	0	0
Total Direct Expense	1,840,119	779,525	197,757	349,239	110,111	849,853		5,167,865	175,000	210,084
Revenues minus Direct Costs	1,026,296	192,821	110,326	73,124	17,322	640,544		2,041,262	0	0
thus Allocated Admin. & Maint. cos	1,026,296	192,821	110,326	73,124	17,323			2,041,262	0	0
NET Total	0	0	0	0	0			0	0	0
Admin. Allocation	72.28%	13.58%	7.77%	5.15%	1.22%					
640,544	462,985	86,986	49,770	32,988	7,815					
Maint. Allocation	779,345	105,835	60,555	40,136	9,508					
Total Allocations by service	1,026,296	192,821	110,326	73,124	17,323					
Capital Funds	980,000	80,000		190,000		30,000		1,653,000		
Capital Purchases - Nixon house, shop truck, buses	980,000	80,000		190,000		30,000		1,653,000		
	0	0	0	0	0	0		0		

NOTES: ETS share of admin & maint costs are based on mileage. RTS, WC, SHI & SHL shares of admin & maint costs are based on hours of operation and weighted shares (days of operation) of maintenance labor.

NOTES: AMRTS, A/MC DAR and the corridor DAR are contracted and administered by HTA but are not a part of the HTA general budget. Shop and administration costs are part of contract overhead.



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Humboldt County Since 1976*

133 "V" Street, Eureka, CA 95501-0844

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TO: Chairperson Atkins
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: June 18, 2014

SUBJECT: Redwood Transit System (RTS) Flag Stops

Since its inception, RTS has used flag stops to pick up/drop off passengers along the main route. Flag Stops are not an established bus stop; however as long as it is safe to pull over or if time permits in the schedule, flag stops are allowed.

While it may be convenient for passengers to be picked up/dropped off at flag stops, it has been difficult to track on-time performance and adjust schedules. It is also confusing to passengers because HTA has 35 drivers that service several flag stops in different locations.

RTS has 46 northbound bus stops and 47 southbound bus stops between Scotia and Trinidad. Besides regular bus stops, there's an additional 25+ flag stops in both directions. Over the past six months, drivers and staff have been working on identifying all flag stops and consolidating them. Since then, RTS has been moving toward servicing ten northbound flag stops and eleven southbound flag stops.

Staff and drivers would like to formally make these flag stops (see below) regular bus stops and install signage so they are all properly marked. We also recommend that the current practice of flag stops be eliminated on RTS.

NORTHBOUND FLAG STOPS

<i>Airport Road & Halfway</i>	<i>Eel River & Fernbridge Dr</i>	<i>Lupin & Peninsula</i>	<i>Painter & Wildwood</i>
<i>Central & Camino Way</i>	<i>Rohnerville Rd & Clifton</i>	<i>Peninsula</i>	<i>Davis & 4th Street</i>
<i>Giuntoli & Boyd</i>			<i>Wildwood & Berkley</i>

SOUTHBOUND FLAG STOPS

<i>Airport Road & Halfway</i>	<i>US Forrest Service</i>	<i>Lupin & Peninsula</i>	<i>Painter & Wildwood</i>
<i>Central & Camino Way</i>	<i>Eel River & Fernbridge Dr</i>	<i>Peninsula</i>	<i>Davis & 4th Street</i>
<i>Giuntoli & Boyd</i>	<i>Rohnerville Rd & Clifton</i>		<i>Wildwood & Berkley</i>

Action recommended: Review, discuss, and direct staff