

Humboldt Transit Authority
Governing Board of Directors
AGENDA
Regular Meeting August 20, 2014
HTA Conference Room - 133 V Street Eureka
9:00 a.m.

- I. Call meeting to Order
- II. Roll Call & Introductions
- III. Closed Session, Two Items
 - a. Public Comment
 - b. The Board will go into Closed Session pursuant to Government Code Section 54957.6. Agency designated representative: General Manager; Employee organization: Local 1684, American Federation of State, County and Municipal Employees, AFL-CIO.
 - c. The Board will go into Closed Session pursuant to Government Code section 54956.8. HTA owned property: 104 W. Street, Eureka, CA; Negotiator for Agency: General Manager, Negotiator for prospective tenant: Scott Pesch, Coldwall Banker; Under negotiation: lease price and terms.
 - d. The Board will Reconvene in Open Session
- IV. Citizen's Communications
Members of the community are invited to comment on items or issues not on the agenda.
- V. Approval of Minutes
Minutes from the July 16, 2014 regular board meeting
Action Recommended: Make corrections, if necessary. Approve minutes.
- VI. Consent Calendar
By motion, recommend the approval of the following items considered to be routine and enacted on one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.
 - a. North Coast Veterans Stand Down
The Stand Down is scheduled for October 3rd through October 5th. Organizers are asking the HTA Board to allow Veterans to ride the bus for free during that period.
Action Recommended: Authorize Staff to allow Veterans free rides on the bus during the North Coast Stand Down.

- VII. Items Removed from the Consent Calendar
- VIII. Information Items
 - a. June 2014 statistics for all systems operated by HTA Handout
 - June 2014 statements for all systems operated by HTA
- IX. Communications
 - a. Board
 - b. Staff
- X. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY
REGULAR BOARD MEETING
July 16, 2014

ROLL CALL

PRESENT

ABSENT

Board Members

Linda Atkins, City of Eureka

Estelle Fennell, Humboldt County

Rex Bohn, Humboldt County (Alt)

Michael Winkler, City of Arcata

Mark Lovelace, County of Humboldt

Julie Fulkerson, City of Trinidad

Julie Woodall, City of Rio Dell

Dean Glaser, City of Fortuna

Staff

Greg Pratt, General Manager

Brenda Fregoso, Secretary to the Board

Karen Wilson, Manager of Operations

Alene Webb, Administrative Assistant II

Jim Wilson, Equipment and Facilities Manager

Barbara Zoellner, Admin. & Finance Manager

CALL TO ORDER

Chairperson Atkins called the meeting to order at 9:00 a.m.

At 9:01 a.m. the board went into closed session pursuant to Government Code Section 54957.6. Agency designated representative: Jack Hughes; Employee Organization: American Federation of State, County and Municipal Employees Local 1684, AFL-CIO.

The board resumed open session at 9:08 a.m. Chairperson Atkins announced that there was nothing to report.

CITIZENS COMMUNICATIONS

None

MINUTES

Motion by Supervisor Lovelace, second by Councilmember Glaser to approve the minutes from the June 18, 2014 board meeting. Councilmember Woodall and Councilmember Fulkerson abstained as they were not present at the June board meeting.

Supervisor Lovelace requested that from item a., under Consent Calendar, from the minutes; North Coast Stand Down be placed on the August agenda to make a motion to authorize HTA staff to authorize Veterans to ride the bus for free during that period.

Motion carries unanimously

ACTION ITEMS

a. Reject Claim

Geraldine Vinson submitted a claim to HTA on May 19, 2014 for an incident that occurred with an ETS bus on November 22, 2013.

Motion by Councilmember Fulkerson, second by Councilmember Winkler to reject the claim for damages submitted by Geraldine Vinson.

Motion carries unanimously

b. Redwood Transit System Flag Stops

Staff is recommending that Redwood Transit System (RTS) eliminate flag stops along its route.

Motion by Supervisor Bohn, second by Councilmember Winkler to direct staff to eliminate the practice of flag stops on RTS by consolidating all flag stops and making them regular bus stops.

Motion carries unanimously

c. Humboldt Transit Authority Job Classification & Salary Schedule

Staff is proposing changes to the Salary Schedule and Classification Plan.

Motion by Supervisor Lovelace, second by Councilmember Winkler to allow staff to amend the HTA Classification Plan to change staff positions by adopting Resolution 14-07.

INFORMATION ITEMS

a. May 2014 statements for all systems operated by HTA

May 2014 statistics for all systems operated by HTA

Administration and Finance Manager Barbara Zoellner gave the Board statement and statistics information for May 2014.

COMMUNICATIONS

Board:

Councilmember Fulkerson announced that the roads in Trinidad are being repaired and there will be many detours.

Councilmember Glaser advised that there are bus stops in Fortuna that have advert fliers in them that need to be taken down.

Councilmember Glaser asked staff if it would be ok for HTA to provide the Vietnam Vets transportation to a miniature Vietnam Vets Wall that will be here in the first part of November. Move information to follow.

Staff:

None

Meeting adjourned at 10:07 a.m.



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TO: Chairperson Atkins
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: August 20, 2014

SUBJECT: 2014 North Coast Stand Down

The North Coast Stand Down reaches out to local Veterans and their families and provides them with direct access to service providers and information at a state, federal, and local level.

This years Stand Down is scheduled for October 3rd through October 5th at the Ferndale Fairgrounds. Their lead coordinator Bob Gelder is asking the board to allow Veterans to ride for free to/from Fernbridge where they will be picked up by a Veterans shuttle and taken to the fairgrounds. Veteran ridership in the past has been under 20 boardings.

Action Recommended: Authorize Staff to allow Veterans free rides on the bus during the North Coast Stand Down.