

Board of Directors
NATALIE ARROYO
City of Eureka
REX BOHN
County of Humboldt
STEVE LADWIG
City of Trinidad
TIMOTHY MARKS
City of Rio Dell
PAUL PITINO
City of Arcata
TAMI TRENT
City of Fortuna
MIKE WILSON
County of Humboldt

HTA Board Staff
GREG PRATT
General Manager
BRENDA FREGOSO
Secretary to the Board



Humboldt Transit Authority
Governing Board of Directors
HTA Conference Room - 133 V Street Eureka
AGENDA

Wednesday, January 23, 2019

9:00 AM

Regular Meeting

A. Call Meeting To Order

B. Roll Call & Introductions

C. Community Members Communication

Members of the community are invited to comment on items or issues not on the agenda.

D. Special Presentations

1. Representatives from DANCO will give the Board a presentation on their project in Samoa.

Summary Enclosed

E. Consent Calendar

By motion, recommend the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the consent calendar upon request and will be heard separately.

1. Minutes from the October 24, 2018 Regular Board Meeting
Action Recommended: Approve minutes
2. October/November 2018 statistics and financial statements for all systems operated by HTA
Handout
Action Recommended: Receive and file

F. Items Removed from Consent Calendar

G. New Business

1. Humboldt Transit Authority's American with Disabilities (ADA) Plan

The Americans with Disabilities Act (ADA) of 1990 requires that public entities that operate fixed-route transportation services also provide complementary paratransit services for individuals whose disabilities make them unable to use the fixed route. Finally, those entities are required to prepare and adopt an ADA Complementary Paratransit Plan to document its compliance with these and other paratransit regulatory provisions. Since HTA took over ETS, an updated plan was necessary to be in compliance.

~HTA's ADA plan enclosed

Action Recommended: Approve the Humboldt Transit Authority's Americans with Disabilities Plan by adopting Resolution 19-01.

2. Election of Officers

At the beginning of the year, new officers are elected to the Following positions: Chair, Vice-Chair, and Finance & Operations Committee.

The HTA Chair also serves on the Policy Advisory Committee for HCAOG.

Current Positions:

Chair: Councilmember Arroyo, Vice Chair: Councilmember Pitino

Finance & Operations Committee – Bohn, Wilson, Trent

H. Old Business

I. Board Reports

J. Department Reports

1. Old Arcata Road
2. W Street

K. Closed Session

L. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY

REGULAR BOARD MEETING

October 24, 2018

ROLL CALL

PRESENT

Board Members

Natalie Arroyo, City of Eureka

Paul Pitino, City of Arcata

Rex Bohn, County of Humboldt

Tami Trent, City of Fortuna

Steve Ladwig, City of Trinidad

Mike Wilson, County of Humboldt

ABSENT

Tim Marks, City of Rio Dell

Staff

Greg Pratt, General Manager

Brenda Fregoso, Secretary to the Board

Alene Webb, Finance Manager

Consuelo Espinosa, ADA & Safety Coordinator

Brian Connors, Operations Manager

Jim Wilson, Director of Maintenance

Also, in attendance were: Nancy Diamond, HTA Legal Counsel; Catherine Sundquist, CAE Transport, Inc.; Philip Johnson, HCAOG; Charlotte Merkel, Humboldt County, Public Works; Emily Sinkhorn, Deputy Director, Natural Resources Services Division, Redwood Community Action Agency.

CALL TO ORDER

Chairperson Arroyo called the meeting to order at 9:03 a.m. Introductions were made.

COMMUNITY MEMBERS COMMUNICATION

None

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.

Motion by Supervisor Wilson, second by Councilmember Pitino to approve the Consent Calendar.

Motion carries unanimously

1. Minutes from the September 26, 2018 Regular Board Meeting

Action Recommended: Approve minutes

2. August 2018 statistics and financial statements for all systems
Action Recommended: Receive and file

3. Waiver of Potential Adverse Interests with the City of Arcata Concerning Arcata & Mad River Transit System (AMRTS Bus Maintenance and Driver Training Services)
City of Arcata Transit Manager/City Engineer Doby Class expressed interest in HTA assisting AMRTS in training their drivers to obtain a Class B license.
Action Recommended: Approve Waiver of Potential Adverse Interests with the City of Arcata Concerning AMRTS Bus Maintenance and Driver Training Services

Items removed from the Consent Calendar

None

NEW BUSINESS

1. Eureka Transit Service Line Feasibility Study
Chairperson Arroyo recused herself from the meeting for this agenda item and Vice-Chair Pitino took over the regular board meeting for this agenda item only.
Emily Sinkhorn from Redwood Community Action Agency gave a presentation to the board from the Eureka Transit Service Line Feasibility Study.

OLD BUSINESS

1. Old Arcata Road Transportation Service
General Manager Greg Pratt gave the board and update on the progress being made to provide transportation services to the residents on Old Arcata Road.
Motion by Supervisor Wilson, second by Councilmember Pitino to receive the Old Arcata Report and proceed with service to Old Arcata Road and revisit this agenda item in three (3) to (4) months.
Motion carries unanimously

2. Humboldt Transit Authority Regular Board Meeting Dates
Due to the upcoming holidays, staff requested the availability of its members for the November 28, 2018 and December 26, 2018 meeting dates.
Motion Councilmember Ladwig, second by Supervisor Wilson to keep the November 28, 2018 set and cancel the December 26, 2018 as it is an HTA holiday.
Motion carries unanimously

Board Reports

Chairperson Arroyo gave the board an update of the October 2018 HCOAG meeting

Department Reports

None

Closed Session:

None

Meeting adjourned at 10:20 a.m.



133 V Street
Eureka, CA 95501

A Public Entity Serving Humboldt County Since 1976

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TO: Chair Arroyo
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: January 23, 2019

SUBJECT: Humboldt Transit Authority's American with Disabilities (ADA) Plan

Federal Transit Administration grantees are required to comply with Title II and Title III of the Americans with Disabilities Act of 1990 which states that no entity will discriminate against an individual with a disability in connection with the provision of transportation service. The law sets forth specific requirements for vehicle and facility accessibility and the provision of complementary Paratransit service.

The purpose of the ADA Plan is to set policy in accordance with the Federal Transit Administration regulations and the Americans with Disabilities Act, regarding Humboldt Transit Authority Systems to address that services are accessible for individual riders. The ADA Plan and Grievance Procedure may also be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability, policies or the provision of services, activities, programs, or benefits provided by the Humboldt Transit Authority.

Humboldt Transit Authority's mission is to provide the best methods in transportation that ensure equal access to all public transportation options to enhance citizens mobility, accessibility, and create a sustainable transportation option in Humboldt County through safe, reliable, and courteous transportation to all people without discrimination based on disabilities. The Humboldt Transit Authority herein establishes its Policy to comply with the requirements of the ADA and its implementing regulations at 49 CFR Parts 27, 37 and 38.

Action Recommended: Approve the Humboldt Transit Authority's Americans with Disabilities Plan by adopting Resolution 19-01.

RESOLUTION NO. 19-01
A RESOLUTION ADOPTING THE HUMBOLDT TRANSIT AUTHORITY'S AMERICANS WITH DISABILITIES
ACT (PARATRANSIT) PLAN.

WHEREAS, the Humboldt Transit Authority is a sub-recipient of Federal financial assistance through the California Department of Transportation and the Federal Transit Administration (FTA); and

WHEREAS, Title 49 CFR 37 requires the Humboldt Transit Authority be mandated through the Americans with disabilities Act (ADA) and the FTA to provide paratransit service in areas surrounding three-quarter miles of any fixed route services; and

WHEREAS, the Humboldt Transit Authority amends the ADA Paratransit Plan in order to be in full compliance with all mandates.

WHEREAS, the Authority previously adopted the document Joint Paratransit Plan for Redwood Transit and the City of Eureka (dated January 17, 1996) by Resolution 96-02.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE HUMBOLDT TRANSIT AUTHORITY THAT:

1. The document titled American with Disabilities Act Plan attached hereto as Exhibit "A" and by this reference incorporated herein, is adopted by the Governing Board of the Humboldt Transit Authority and replaces the previous version its entirety.
2. Resolutions 96-02 is hereby repealed. This resolution shall take effect on January 23, 2019.

PASSED, APPROVED AND ADOPTED by Humboldt Transit Authority of Humboldt County, State of California, at a regular meeting of the Governing Board of Directors held on Wednesday, January 23, 2019 by the following vote:

DATED: _____

APPROVED:

Chair of the HTA Governing Board of Directors
ATTEST:

DATED: _____

Secretary to the Board