Wednesday, February 27, 2019 9:00 AM  Regular Meeting

A. Call Meeting To Order

B. Roll Call & Introductions

C. Community Members Communication
   Members of the community are invited to comment on items or issues not on the agenda.

D. Special Presentations
   Staff from the city of Eureka will present several related topics associated with the city's upcoming zoning code update. Topics include development bonuses for including annual bus passes for new residential development, parking reductions for being within a set distance of a bus stop, and other similar topics that will be of interest to the HTA board.

E. Consent Calendar
   By motion, recommend the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the consent calendar upon request and will be heard separately.

   1. Minutes from the January 23, 2019 Regular Board Meeting
      Action Recommended: Approve minutes

   2. December 2018 statistics and financial statements for all systems operated by HTA
      Action Recommended: Receive and file

F. Items Removed from Consent Calendar

G. Board Communications

H. Staff Communications
   1. Tish Non-Village Transit Update
   2. Danco Project/Samoa Transportation

I. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.
MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY
REGULAR BOARD MEETING
January 23, 2019

ROLL CALL

PRESENT
Board Members
Paul Pitino, City of Arcata
Rex Bohn, County of Humboldt
Tami Trent, City of Fortuna
Steve Ladwig, City of Trinidad
Mike Wilson, County of Humboldt

Staff
Greg Pratt, General Manager
Brenda Fregoso, Secretary to the Board
Alene Webb, Finance Manager
Consuelo Espinosa, ADA & Safety Coordinator
Brian Connors, Operations Manager

Also, in attendance were: Dan Johnson, Danco; McKenzie Dibble, Danco; Catherine Sundquist, CAE Transport, Inc.; Philip Johnson, HCAOG.

ABSENT
Natalie Arroyo, City of Eureka
Julie Woodall, City of Rio Dell

CALL TO ORDER
Vice Chairperson Pitino called the meeting to order at 9:01 a.m. Introductions were made.

COMMUNITY MEMBERS COMMUNICATION
None

SPECIAL PRESENTATIONS
Dan Johnson and McKenzie Dibble, representatives with Danco, gave the board a presentation on the Samoa Master Plan Project. Danco is requesting a letter of commitment for transportation in year 2021. General Manager Greg Pratt indicated that he would bring back more information to the board.

CONSENT CALENDAR
By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.

Motion by Supervisor Wilson, second by Councilmember Trent to approve the Consent Calendar.

Motion carries unanimously

1. Minutes from the October 24, 2018 Regular Board Meeting  
Action Recommended: Approve minutes

2. October/November 2018 statistics and financial statements for all systems  
Action Recommended: Receive and file

Items removed from the Consent Calendar
None
NEW BUSINESS

1. Humboldt Transit Authority’s American with Disability (ADA) Plan
   The Americans with disabilities Act (ADA) of 1990 requires that public entities that operate fixed-route transportation services also provide complementary paratransit services for individuals whose disabilities make them unable to use the fixed route. Finally, those entities are required to prepare and adopt an ADA Complementary Paratransit Plan to document its compliance with these and other paratransit regulatory provisions. Since HTA took over ETS, an updated plan is necessary to be in compliance.
   Motion by Supervisor Wilson, second by Councilmember Ladwig to approve the Humboldt Transit Authority’s Americans with Disabilities Plan and adopt Resolution 19-01.
   Motion carries unanimously

2. Election of Officers
   At the beginning of the year, new officers are elected to the following positions: Chair, Vice-Chair, and Finance & Operations Committee.
   The HTA Chair also serves on the Policy Advisory Committee for HCAOG.
   Current Positions:
   Chair: Councilmember Arroyo, Vice-Chair: Councilmember Pitino
   Finance & Operations Committee: Supervisor Bohn, Supervisor Wilson and Councilmember Trent
   Motion by Supervisor Bohn, second by Councilmember Trent to have Councilmember Pitino be HTA’s Chair and Councilmember Arroyo as Vice-Chair and all other positions remain the same.
   Motion carries unanimously

OLD BUSINESS

None

Board Reports
None

Department Reports
General Manager Greg Pratt gave the board a brief update on Old Arcata Road and “W” Street project.

Closed Session
None

Meeting adjourned at 9:58 a.m.