

Board of Directors  
NATALIE ARROYO  
City of Eureka  
REX BOHN  
County of Humboldt  
STEVE LADWIG  
City of Trinidad  
JULIE WOODALL  
City of Rio Dell  
PAUL PITINO  
City of Arcata  
TAMI TRENT  
City of Fortuna  
MIKE WILSON  
County of Humboldt

HTA Board Staff  
GREG PRATT  
General Manager  
BRENDA FREGOSO  
Secretary to the Board



Humboldt Transit Authority  
Governing Board of Directors  
HTA Conference Room - 133 V Street Eureka  
AGENDA

Wednesday, December 18, 2019

9:00 AM

**Special Meeting**

A. Call Meeting To Order

B. Roll Call & Introductions

C. Community Members Communication

Members of the community are invited to comment on items or issues not on the agenda.

D. Special Presentations

E. Consent Calendar

By motion, recommend the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the consent calendar upon request and will be heard separately.

1. Minutes from the September 25, 2019 Regular Board Meeting  
**Action Recommended: Approve minutes**

F. Items Removed from Consent Calendar

G. Reports

1. September statistics and financial statements for all systems operated by HTA  
**Action Recommended: Receive and file**

Enclosed

H. New Business

1. 19/20 Fiscal Mid-Year Report  
Staff will give the board a status report on current projects underway. This will include planning and studies, capital projects, and fleet replacement.
2. Humboldt Transit Authority Meeting Dates  
An HTA Board Member requested the board explore changing the meeting date from the fourth Wednesday to the fourth Thursday of every month.

Handout

- I. Closed Session
- J. Board Communications
- K. Staff Communications
- L. Adjournment

*Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.*

*Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.*

**MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY**

**SPECIAL BOARD MEETING**

**October 23, 2019**

**PRESENT**

Board Members

Steve Madrone, County of Humboldt (Alt)  
Tami Trent, City of Fortuna  
Julie Woodall, City of Rio Dell  
Paul Pitino, City of Arcata  
Rex Bohn, County of Humboldt

**ABSENT**

Natalie Arroyo, City of Eureka  
Mike Wilson, County of Humboldt  
Steve Ladwig, City of Trinidad

Staff

Greg Pratt, General Manager  
Brian Connors, Operations Manager  
Jim Wilson, Director of Maintenance  
Brenda Fregoso, Secretary to the Board  
Alene Webb, Finance Manager  
Consuelo Espinosa, ADA & Safety Coordinator

Also, in attendance were: Nancy Diamond, HTA Legal Counsel; Philip Johnson, HCAOG

**CALL TO ORDER**

Chairperson Pitino called the meeting to order at 9:02 a.m. Introductions were made.

**COMMUNITY MEMBERS COMMUNICATION**

None

**SPECIAL PRESENTATIONS**

None

**CONSENT CALENDAR**

**By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.**

*Motion by Supervisor Bohn, second by Councilmember Trent to approve the Consent Calendar.*

*Motion carries unanimously.*

1. Minutes from the September 25, 2019 Regular Board Meeting

***Action Recommended: Approve minutes***

**Items removed from the Consent Calendar**

None

**REPORTS**

1. August 2019 Statistics and Financial Statements for all Systems operated by HTA

General Manager Greg Pratt gave the board a report on the statistics and financials.

## **NEW BUSINESS**

### 1. Unmet Transportation Needs Public Hearing for FY 18/19

ADA Specialist and Safety Coordinator Consuelo Espinosa gave the board an update on the Unmet Needs Public Hearings and also on the Old Arcata Road service partnered with City Ambulance.

#### **A. Open a public hearing to allow citizens to comment on transit needs in Humboldt.**

*Supervisor Madrone addressed the board regarding McKinleyville's lack of service and requested more service for the town and more stops and indicated he believes it is an unmet need.*

#### **B. The public hearing was closed and direct staff to forward a summary of the meeting to the Humboldt County Association of Governments.**

### 2. PG&E's EV Fleet Electrification Program

In order to charge multiple buses simultaneously, PG&E needs to upgrade infrastructure to the HTA facility. PGE's EV Fleet Program will install electrical infrastructure to support 5 electric vehicles at no cost as long as HTA can procure four battery electric buses in the next 5 years.

General Manager Greg Pratt gave the board information on PG&E's need to upgrade infrastructure to HTA's facility and the contract between PG&E and HTA.

*Motion by Supervisor Bohn, second by Councilmember Woodall to execute the contract between HTA and PG&E and Commitment Form to procure a total of 4 electric vehicles in 5 years.*

*Motion carries unanimously.*

### 3. Responses to the Social Services Transportation Advisory Council (SSTAC) Recommendations

The SSTAC recommended to the HTA Board that ETS should allow bikes outside and inside the bus and that it should expand its service to operate on Sunday. Staff has prepared a draft response letter for Board review.

General Manager Greg Pratt provided the board and members of the public with a draft letter to Social Services Transportation Advisory Council (SSTAC) regarding unmet needs.

*Motion by Councilmember Woodall, second by Councilmember Trent to move forward with the letters.*

## **OLD BUSINESS**

None

## **BOARD COMMUNICATIONS**

Chairperson Pitino indicated that the Arcata House is requesting that HTA provide them with bus passes. General Manager Greg Pratt directed that they contact Alene Webb, HTA's Finance Manager.

## **STAFF COMMUNICATIONS**

General Manager Greg Pratt announced that the SB 742 was passed.

## **ADJOURNMENT**

Meeting adjourned at 9:45 a.m.