Wednesday, December 18, 2019  9:00 AM  Special Meeting

A. Call Meeting To Order

B. Roll Call & Introductions

C. Community Members Communication
   Members of the community are invited to comment on items or issues not on the agenda.

D. Special Presentations

E. Consent Calendar
   By motion, recommend the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the consent calendar upon request and will be heard separately.

   1. Minutes from the September 25, 2019 Regular Board Meeting
      Action Recommended: Approve minutes

F. Items Removed from Consent Calendar

G. Reports
   1. September statistics and financial statements for all systems operated by HTA
      Enclosed
      Action Recommended: Receive and file

H. New Business
   1. 19/20 Fiscal Mid-Year Report
      Staff will give the board a status report on current projects underway. This will include planning and studies, capital projects, and fleet replacement.

   2. Humboldt Transit Authority Meeting Dates
      An HTA Board Member requested the board explore changing the meeting date from the fourth Wednesday to the fourth Thursday of every month.
I. Closed Session

J. Board Communications

K. Staff Communications

L. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.
PRESENT

Board Members
Steve Madrone, County of Humboldt (Alt)
Tami Trent, City of Fortuna
Julie Woodall, City of Rio Dell
Paul Pitino, City of Arcata
Rex Bohn, County of Humboldt

Staff
Greg Pratt, General Manager
Brian Connors, Operations Manager
Jim Wilson, Director of Maintenance
Brenda Fregoso, Secretary to the Board
Alene Webb, Finance Manager
Consuelo Espinosa, ADA & Safety Coordinator

Also, in attendance were: Nancy Diamond, HTA Legal Counsel; Philip Johnson, HCAOG

BOARD MEETING
October 23, 2019

ABSENT
Natalie Arroyo, City of Eureka
Mike Wilson, County of Humboldt
Steve Ladwig, City of Trinidad

CALL TO ORDER
Chairperson Pitino called the meeting to order at 9:02 a.m. Introductions were made.

COMMUNITY MEMBERS COMMUNICATION
None

SPECIAL PRESENTATIONS
None

CONSENT CALENDAR
By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.

Motion by Supervisor Bohn, second by Councilmember Trent to approve the Consent Calendar.
Motion carries unanimously.

1. Minutes from the September 25, 2019 Regular Board Meeting
   Action Recommended: Approve minutes

   Items removed from the Consent Calendar
   None

REPORTS
1. August 2019 Statistics and Financial Statements for all Systems operated by HTA
   General Manager Greg Pratt gave the board a report on the statistics and financials.
NEW BUSINESS

1. **Unmet Transportation Needs Public Hearing for FY 18/19**
   ADA Specialist and Safety Coordinator Consuelo Espinosa gave the board an update on the Unmet Needs Public Hearings and also on the Old Arcata Road service partnered with City Ambulance.
   
   **A. Open a public hearing to allow citizens to comment on transit needs in Humboldt.**
   Supervisor Madrone addressed the board regarding McKinleyville’s lack of service and requested more service for the town and more stops and indicated he believes it is an unmet need.
   
   **B. The public hearing was closed and direct staff to forward a summary of the meeting to the Humboldt County Association of Governments.**

2. **PG&E’s EV Fleet Electrification Program**
   In order to charge multiple buses simultaneously, PG&E needs to upgrade infrastructure to the HTA facility.  PGE’s EV Fleet Program will install electrical infrastructure to support 5 electric vehicles at no cost as long as HTA can procure four battery electric buses in the next 5 years.
   General Manager Greg Pratt gave the board information on PG&E’s need to upgrade infrastructure to HTA’s facility and the contract between PG&E and HTA.
   
   *Motion by Supervisor Bohn, second by Councilmember Woodall to execute the contract between HTA and PG&E and Commitment Form to procure a total of 4 electric vehicles in 5 years. Motion carries unanimously.*

3. **Responses to the Social Services Transportation Advisory Council (SSTAC) Recommendations**
   The SSTAC recommended to the HTA Board that ETS should allow bikes outside and inside the bus and that it should expand its service to operate on Sunday.  Staff has prepared a draft response letter for Board review.
   General Manager Greg Pratt provided the board and members of the public with a draft letter to Social Services Transportation Advisory Council (SSTAC) regarding unmet needs.
   
   *Motion by Councilmember Woodall, second by Councilmember Trent to move forward with the letters.*

OLD BUSINESS

None

BOARD COMMUNICATIONS

Chairperson Pitino indicated that the Arcata House is requesting that HTA provide them with bus passes. General Manager Greg Pratt directed that they contact Alene Webb, HTA’s Finance Manager.

STAFF COMMUNICATIONS

General Manager Greg Pratt announced that the SB 742 was passed.

ADJOURNMENT

Meeting adjourned at 9:45 a.m.