AGENDA

ZOOM MEETING INSTRUCTIONS
MEETING ID: 829 0947 3318
BY PHONE 1 (408) 638-0968
BY COMPUTER: https://us02web.zoom.us/j/82909473318

Wednesday, February 3, 2021 9:00 AM Regular Meeting

A. Call Meeting To Order

B. Roll Call & Introductions

C. Community Members Communication
   Members of the community are invited to comment on items or issues not on the agenda.

D. Special Presentations
   Resolution of Recognition; Paul Pitino

E. Consent Calendar
   By motion, recommend the approval of the following items considered to be routine and
   enacted in one motion. Items may be removed from the consent calendar upon request and
   will be heard separately.

   1. Minutes from the December 2, 2020 Regular Board Meeting
      Action Recommended: Approve minutes

F. Items Removed from Consent Calendar

G. Reports
   None
H. New Business

1. Samoa Transit Update
   Public transit service between Eureka and Samoa began January 4, 2021. Staff will give
   the Board an update on its progress.
   
   Action Recommended: Informational; No Action Required.

2. Bus Shelter Replacement Project
   Vice-Chair Arroyo has been working with Staff to review different bus shelter styles
   for Broadway and 4th & 5th streets. The current shelters are over 15 years old and
   Councilmember Arroyo would like to explore possible replacement options with the
   Board.
   
   Action Recommended: Review, Discuss, and Direct Staff if Necessary.

3. Election of Officers
   At the beginning of the year, new officers are elected to the following positions:
   Chair, Vice-Chair, and Finance & Operations Committee.
   The HTA Chair also serves on the Policy Advisory Committee for HCAOG.
   
   Current Positions:
   Chair: Vacant, Vice Chair: Councilmember Arroyo
   Finance & Operations Committee: Bohn, Wilson, Trent

I. Board Communications

J. Staff Communications

K. Closed Session
   None

L. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.
RESOLUTION 20-21
RECOGNIZING AND COMMENDING THE SERVICES OF HUMBOLDT TRANSIT AUTHORITY BOARD MEMBER PAUL PITINO

WHEREAS, Councilmember Pitino served on the Humboldt Transit Authority Governing Board of Directors from 2005 – 2009 and 2016-2020 as the representative for the City of Arcata; and,

WHEREAS, Councilmember Pitino served as Chair, Vice Chair and Finance & Operations Committee member during his tenure, as well as, representing the Authority on the Humboldt County Association of Governments Policy Advisory Committee; and,

WHEREAS, Councilmember Pitino was instrumental in the success of several important projects completed during his two terms. Such projects include the construction of a fueling station and expansion of the facility, establishing student pass programs with the College of the Redwoods and Humboldt State University, purchasing a zero-emission electric bus and installing charging infrastructure, guiding the agency through the Covid-19 pandemic, and providing public transportation services to the community of Manila.

NOW, THEREFORE, BE IT RESOLVED that the HTA staff and fellow governing board members hereby honors Paul Pitino for his dedication to the people of Humboldt County and for his vision for providing the best transit services available. His fellow board members and staff will never forget his enthusiasm for public transit and will miss him greatly.

APPROVED AND ADOPTED on the third day of Febr 2008 by the following members:

Humboldt County Supervisors: Mike Wilson & Rex Bohn
Councilmembers: Natalie Arroyo, Eureka
Tami Trent, Fortuna
Emily Goldstein, Arcata
Julie Woodall, Rio Dell
Steve Ladwig, Trinidad
PRESENT

Board Members
Rex Bohn, County of Humboldt
Mike Wilson, County of Humboldt
Paul Pitino, City of Arcata
Tami Trent, City of Fortuna
Steve Ladwig, City of Trinidad
Natalie, Arroyo, City of Eureka

Staff
Greg Pratt, General Manager
Consuelo Espinosa, Safety & ADA Coordinator
Brenda Fregoso, Secretary to the Board
Brian Connors, Operations Manager
Alene Webb, Finance Manager

Also, in attendance was Nancy Diamond; HTA Legal Counsel; Jerome Carman, Schatz Energy Research Center; Leann Schuetzle, AMRTS; Oona Smith, HCAOG; Latanya Jacobs, Eureka Resident.

CALL TO ORDER
Chairperson Pitino called the meeting to order at 9:00 a.m. General Manager Greg Pratt took roll call.

COMMUNITY MEMBERS COMMUNICATION
None

SPECIAL PRESENTATIONS
Comparative Analysis of Electric and Hydrogen Transit Fleets
Jerome Carman with Schatz Energy Research Center gave the board a presentation on the final draft analysis of alternative fuels and infrastructure for HTA.

CONSENT CALENDAR
By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.

Motion by Supervisor Bohn, second by Councilmember Trent to approve the Consent Calendar.
Motion carries unanimously

1. Minutes from the October 7, 2020 Regular Board Meeting

   Action Recommended: Approve minutes
2. **Maintenance & Parking Agreement for AMRTS**
   
   Agreement contract for HTA to provide parking and regular preventive maintenance inspections, maintenance and repair service, tune-ups, repairs, and fuel for the City’s A&MRTS transit vehicles.
   
   **Action Recommended:** Approve the Agreement for Parking and maintenance and Repair Service for the City of Arcata’s transit buses and authorize the General Manager to sign all applicable documents.

**Items removed from the Consent Calendar**

None

**REPORTS**

1. **July 2020 statistics and financial statements for all systems operated by HTA**
   
   General Manager Greg Pratt gave the board and update on the reports for all systems for the month of July, 2020.
   
   **Action Recommended: Receive and File**

**NEW BUSINESS**

1. **Unmet Transportation Needs Public Hearing for FY 2021/22**
   
   The Transportation Development Act requires the Unmet Transportation Needs Process to be completed annually.
   
   ADA Coordinator, Consuelo Espinosa, gave the board information and the procedure for the Unmet Needs Hearing process.
   
   A. **Open to public hearing to allow citizens to comment on transit needs in Humboldt**
      
      Latanya Jacobs, Eureka resident, addressed the board about bus stops 4th & Q Street and 4th and P Streets. Latanya was directed to contact HCAOG.
   
   B. **Close the public hearing and direct staff to forward a summary of the meeting to the Humboldt County Association of Governments.**

**OLD BUSINESS**

None

**BOARD COMMUNICATIONS**

Councilmember Arroyo announced that her, General Manager Greg Pratt, and Eureka City Manager Miles have all been in contact to discuss the City of Eureka Bus Stops.

**STAFF COMMUNICATIONS**

General Manager Greg Pratt announced that the term for Board Chair for Paul Pitino has come to an end and he thanked Mr. Pitino for a job well done and that it has pleasure to have him chair the HTA board. General Manager Greg Pratt gave the board an update on the Samoa Bus Service project and announced that the service will begin on January 4, 2021 and there will be more information to follow.

**CLOSED SESSION**

None

**ADJOURNMENT**

Meeting adjourned at 9:59 a.m.
GENERAL NOTES:
1. ALL STRUCTURAL STEEL, UNLESS OTHERWISE NOTED, SHALL BE ASTM A-36, MINIMUM YIELD STRENGTH 36,000 PSI.
2. ALL STRUCTURAL ALUMINUM MEMBERS, UNLESS OTHERWISE NOTED, SHALL BE OF ALLOY 6063-T5 OR GREATER.
3. ALL HOLES TO BE DRILLED OR PUNCHED.
4. STEEL WELDING SHALL CONFORM TO AMERICAN WELDING SOCIETY STANDARD D1.1-10. ELECTRODES SHALL CONFORM TO AWS 5.1, CLASS E70S-5.
5. ALUMINUM WELDING SHALL CONFORM TO AMERICAN WELDING SOCIETY STANDARD D1.2-08. ELECTRODES SHALL CONFORM TO AWS/SFA 5.10, CLASS ER4043.
6. ALL WELDING TO BE DONE AT TOLAR MANUFACTURING COMPANY, INC. FACILITY.
7. ALL CORPORATE PROCEDURES INCLUDING FABRICATION MUST BE IN COMPLIANCE WITH TOLAR MANUFACTURING CO. INC QUALITY CONTROL MANUAL.
8. CONCRETE PAD SIZES SHOWN ARE STANDARD MINIMUM REQUIREMENTS. CONCRETE PAD SIZES TO BE ALTERED OR ENLARGED DEPENDING ON LOCAL CODES AND LOADING CONDITIONS.

SECTION A-A  SCALE 1/2" = 1'-0"

FOOTINGS:
1'-6" MINIMUM EMBEDMENT (SEE NOTE 8.)
3'-7 11/16" V.O.
6'-10 5/16" V.O.
9'-6 1/2" V.O.
12'-7 1/16" V.O.

FEET CLEARING:
3'-3 13/16" MINIMUM CONCRETE SLAB
SEE NOTE 8.

STREET SIGN PLAQUE:
STREET NAME/ARTWORK PROVIDED BY CUSTOMER

AD BOX:
48" SIDES HINGED DOORS WITH 3/16 CLEAR TEMPERED GLASS FACE

DRIVER'S SIDE OPENING DIMENSIONS:
SEE NOTE 8.

SIDE VIEW

FRONT VIEW

SECTION A-A  SCALE 1/2" = 1'-0"

SECTION A-A  SCALE 2" = 1'-0"

DETAIL A  SCALE 2" = 1'-0"

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