

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY
REGULAR BOARD MEETING VIA TELECONFERENCE

June 2, 2021

PRESENT

Board Members

Rex Bohn, County of Humboldt
Mike Wilson, County of Humboldt
Emily Goldstein, City of Arcata
Steve Ladwig, City of Trinidad

ABSENT

Natalie, Arroyo, City of Eureka
Julie Woodall, City of Rio Dell
Tami Trent, City of Fortuna

Staff

Greg Pratt, General Manager
Brenda Fregoso, Secretary to the Board
Brian Connors, Operations Manager
Alene Webb, Finance Manager
Jim Wilson, Director of Maintenance

Consuelo Espinosa, Safety & ADA Coordinator

Also, in attendance was Nancy Diamond; HTA Legal Counsel; Stevie Luther, HCAOG; Oona Smith, HCAOG; Latanya Jacobs, City of Eureka resident, Debbie Eggar, HCAOG.

CALL TO ORDER

Vice Chairperson Ladwig called the meeting to order at 9:00 a.m.

Roll Call

None

COMMUNITY MEMBERS COMMUNICATION

None

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.

Motion by Supervisor Bohn, second by Supervisor Wilson to approve the Consent Calendar.

Motion carries unanimously

1. Minutes from the May 5, 2021 Regular Board Meeting

Action Recommended: Approve minutes

Items removed from the Consent Calendar

None

Reports

Stats and Financials

General Manager Greg Pratt announced to the board that board members will receive stats and financials via email by the end of the week.

NEW BUSINESS

1. Variety in Rural Options of Mobility (VROOM): Public Transportation Element Update

The Humboldt County Association of Governments (HCAOG) Board adopted the current Regional Transportation Plan (RTP), Variety in Rural Options of Mobility in December 2017. HCAOG is in the process of updating the RTP and is accepting comments.

General Manager Greg Pratt gave an update on the Regional Plan. Stevie Luther, Associate Regional Planner gave the board and update of the Draft for the Public Transportation Element for the Regional Transportation Plan and addressed highlights and changes.

2. Preliminary Budget for Humboldt Transit Authority 2021/22

Staff has prepared a preliminary budget for the Consolidated Transportation Services Agency, operating the Redwood Transit System, the Eureka Transit Service, Willow Creek and Southern Humboldt Intercity System, and for contracting with the City of Arcata for maintenance services.

General Manager Greg Pratt directed Board members to page 27 of the board packet to discuss the preliminary budget for 2021/22. Greg pointed out highlights and upcoming changes and funding with CARES Act.

Motion by Supervisor Wilson, second by Councilmember Goldstein to approve the 2021/22 Preliminary Budget for Humboldt Transit Authority and directs staff to make necessary changes and to publish a notice regarding public input on the proposed budget.

Motion carries unanimously

3. Humboldt Transit Authority Safety Officer Service Agreement

Because of the pandemic, HTA Staff is in a transitional phase with current job duties and requests hiring on a consultant to fill the required Safety Officer position.

General Manager Greg Pratt gave the board background information pertaining to HTA establishing a Public Transportation Agency Safety Plan. The program has been a success and Staff has made a few minor edits for the 2021/822 fiscal year's plan.

Motion by Supervisor Wilson, second by Councilmember Goldstein to approve the Service Agreement for Loss Control Services and Authorize the General Manager to sign the Agreement.

Motion carries unanimously

4. Humboldt Transit Authority Public Transportation Agency Safety Plan (PTASP)

Last year, HTA established a Public Transportation Agency Safety plan to increase the safety of its drivers and passengers and to strengthen the agency's safety and risk management program. The program has been a success and Staff has made a few minor edits for the 2021/22 fiscal year's plan.

~PTASP Enclosed

General Manager Greg Pratt gave the board information and changes on the HTA Public Transportation Agency Safety Plan (PTASP) and HTA's plans to move forward.

Motion by Supervisor Wilson, second by Councilmember Goldstein to direct Staff to make any necessary changes and to bring this agenda item back to the July 7, 2021 Special Board Meeting for Final Approval.

Motion carries unanimously

BOARD COMMUNICATIONS

None

STAFF COMMUNICATIONS

1. In-person meetings

General Manager Greg Pratt announced that pending the June 15, 2021 Special Announcement by the State, Staff would like to return to in-person Board Meetings.

2. Grant Process

General Manager Greg Pratt updated the board on the progress made applying for Rebuilding America Infrastructure with Sustainability and Equity (RAISE) grant,

3. July 7, 2021 Special Board Meeting

General Manager Greg Pratt announced the Special Board Meeting on July 7, 2021 at 9:00 a.m.

CLOSED SESSION

1. Public Comment

None

2. The Board went into closed session at 9:35 a.m. pursuant to Government Code Section 54957.6. Agency designated representative: Jack Hughes; Employee organization: Local 1684, American Federation of State, County and Municipal Employees.

3. Pursuant to Government Code Section 54957.1, at the conclusion of the closed session, a public report was made by Vice Chairperson Ladwig, with nothing to report.

ADJOURNMENT

Meeting adjourned at 9:57 a.m.