

**MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY**

**REGULAR BOARD MEETING**

**February 2, 2022**

**PRESENT**

Board Members

Rex Bohn, County of Humboldt  
Mike Wilson, County of Humboldt  
Steve Ladwig, City of Trinidad  
Emily Goldstein, City of Arcata  
Tami Trent, City of Fortuna  
Natalie, Arroyo, City of Eureka  
Julie Woodall, City of Rio Dell

**ABSENT**

Staff

Greg Pratt, General Manager  
Brenda Fregoso, Secretary to the Board  
Consuelo Espinosa, Transit Planner  
Brian Connors, Operations Manager  
Katie Collender, Finance Manager  
Carolann Aggeler, Administrative and Finance Assistant  
Sherry Dunlap, Safety & ADA Coordinator

Jim Wilson, Director of Maintenance

Also, in attendance was Nancy Diamond; HTA Legal Counsel; Oona Smith, HCAOG.

**CALL TO ORDER**

Chairperson Arroyo called the meeting to order at 9:00 a.m.

**ROLL CALL & Introductions**

**COMMUNITY MEMBERS COMMUNICATION**

Secretary to the Board, Brenda Fregoso read information and requests from a letter received by Latanya Jacobs, Eureka Resident. Chairperson Arroyo requested that information received from Latanya be forwarded to all Board members.

**SPECIAL PRESENTATIONS**

None

**CONSENT CALENDAR**

**By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.**

*Motion by Supervisor Wilson, second by Councilmember Trent to approve the Consent Calendar.*

*Motion carries unanimously*

1. Minutes from the December 8, 2021 Special Board Meeting  
**Action Recommended: Approve minutes**
  
2. Remote Teleconference Meetings  
Resolution to implement teleconferencing requirements during a proclaimed State of Emergency Pursuant to Assembly Bill 361.  
**Action Recommended: Adopt Resolution 22-01 Implementing Teleconferencing Requirements during a Proclaimed State of Emergency.**

**Items removed from the Consent Calendar**

None

**REPORTS**

1. December 2021 Statistics and Financial Statements for all systems operated by HTA  
General Manager Greg Pratt gave the board an update and highlights from all systems and announced that ridership is up from last year.

**NEW BUSINESS**

1. Digital Information (DI) Screens Request for Proposals  
Staff received quotes for DI Screens to be installed in 32 HTA buses to display up-to-date notices, informational videos, and HTA policies in real-time using the existing Wi-Fi. General Manager Greg Pratt went over the need for the Digital Information (DI) Screens and the RFQ's received by HTA. He also addressed the possibility of HTA offering more advertising with the DI Screens and will provide more information at an upcoming board meeting.  
*Motion by Supervisor Bohn, second by Councilmember Woodall to award the proposal to UTG Digital Media.*  
*Motion carries unanimously*
  
2. Transit Intercity Rail Capital Program Grant Update  
General Manager Greg Pratt gave the Board an update and progress that is being made with all the different projects with the TIRCP Grant that is due March 3, 2022. Supervisor Bohn and Councilmember Trent inquired as to when the specific location of these projects were announced. General Manager Greg Pratt noted the Intermodal project was discussed at the December meeting, but may have not spent much time on the location.  
*Motion by Supervisor Wilson, second by Councilmember Ladwig to help Staff with the Grant and Funding.*  
*Motion carries unanimously*
  
3. Elections of Officers  
At the beginning of the year, new officers are elected to the following positions:  
Chair, Vice-Chair, and Finance & Operations Committee for HCAOG  
Current Positions:  
Chair: Councilmember Arroyo, Vice-Chair: Councilmember Ladwig

Finance & Operations Committee: Supervisor Bohn, Supervisor Wilson and Councilmember Trent

*Motion by Councilmember Ladwig, second by Supervisor Wilson to keep the Officers the same as 2021.*

*Motion carries unanimously*

**BOARD COMMUNICATIONS**

Councilmember Trent inquired about General Manager Pratt’s contract with HTA and when is it up for review. Staff indicated that there is not a contact for the HTA General Manager. Chairperson Arroyo thanked Councilmember Trent for addressing the topic and requested that this be topic be placed on the next board meeting’s agenda, closed session.

Supervisor Wilson thanked Staff for the Humboldt Transit Authority JPA Bus Pass Pilot Program. General Manager Greg Pratt announced that Staff has had a good response from employees and will have data in approximately six (6) months.

**STAFF COMMUNICATIONS**

Greg requested assistance from the Board regarding upcoming decisions that will need to be made regarding projects that are being applied through the TIRCP Grant. Councilmember Arroyo, Supervisor Bohn and Supervisor Wilson have agreed to be on an AD-HOC Committee.

General Manager announced that there will be a March 2022 Special Board Meeting. He will send out information as to the date after this board meeting.

**ADJOURNMENT**

Meeting adjourned at 10:28 a.m.