

**MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY**

**REGULAR BOARD MEETING**

**March 10, 2022**

**PRESENT**

Board Members

Rex Bohn, County of Humboldt  
Steve Ladwig, City of Trinidad  
Meredith Matthews, City of Arcata  
Tami Trent, City of Fortuna  
Natalie, Arroyo, City of Eureka

**ABSENT**

Julie Woodall, City of Rio Dell  
Mike Wilson, County of Humboldt

Staff

Greg Pratt, General Manager  
Brenda Fregoso, Secretary to the Board  
Consuelo Espinosa, Transit Planner  
Brian Connors, Operations Manager  
Katie Collender, Finance Manager  
Sherry Dunlap, Safety & ADA Coordinator  
Jim Wilson, Director of Maintenance

Also, in attendance was Nancy Diamond; HTA Legal Counsel; Oona Smith, HCAOG; Catherine Sundquist, CAE Transport.

**CALL TO ORDER**

Chairperson Arroyo called the meeting to order at 9:03 a.m.

**ROLL CALL & Introductions**

**COMMUNITY MEMBERS COMMUNICATION**

None

**SPECIAL PRESENTATIONS**

None

**CONSENT CALENDAR**

**By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.**  
*Motion by Councilmember Ladwig, second by Councilmember Trent to approve the Consent Calendar.*  
*Motion carries unanimously*

1. Minutes from the February 2, 2022 Regular Board Meeting
2. **Action Recommended: Approve minutes**

3. Remote Teleconference Meetings

Resolution to implement teleconferencing requirements during a proclaimed State of Emergency Pursuant to Assembly Bill 361.

***Action Recommended: Adopt Resolution 22-02 Implementing Teleconferencing Requirements during a Proclaimed State of Emergency.***

4. Federal Transit Administration Section 5310 Grant Funds

Board authorization is required to submit an application for Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Traditional Grant Program to purchase capital equipment for Regions DAR Program.

***Action Recommended: Adopt Resolution 22-03 Authorizing Application for FTA Section 5310 Grants Funds and the General Manager to sign the Grant Agreement.***

5. Low Carbon Transit Operators Program (LCTOP) Grant

Staff is recommending submitting an application to LCTOP to apply for funds available to our region for free and/or reduced regional bus passes.

***Action Recommended: Adopt Resolution 22-04 authorizing application for LCTOP grant funds and authorize the General Manager to execute all required documents of the LCTOP.***

**Items removed from the Consent Calendar**

None

**REPORTS**

1. January 2022 Statistics and Financial Statements for all systems operated by HTA

General Manager Greg Pratt gave the board an update and highlights from all systems. Councilmember Arroyo inquired if the Government Passes were included in the statistics. General Manager Greg Pratt indicated that they are not included as it is currently a pilot program. However, he will have statistics next board meeting. Oona Smith with HCAOG inquired if HTA had statistics for Senior Ridership. General Manager Greg Pratt indicated that HTA does not have specific Senior Ridership statistics, however, HTA does have a Senior Reduced Fare for all systems and that Dial-a-Ride does have Senior Ridership statistics.

**NEW BUSINESS**

1. Transportation Services to the Town of Samoa

Staff is requesting Board authorization to request up to \$145,000 of State Transit Assistance Funds for HCAOG for CAE Transport to continue providing service to the Town of Samoa.

General Manager Greg Pratt gave the board a brief history on the Town of Samoa transportation agreement and indicated that Staff's request for the funds is for one (1) more year.

***Motion by Councilmember Ladwig, second by Councilmember Matthews to authorize Staff to request up to \$145,000 in State Transit Assistance Funds from the Humboldt County Association of Governments.***

***Motion carries unanimously***

**BOARD COMMUNICATIONS**

Councilmember Arroyo has been contacted by a person of the community to start bus service earlier and another person of the community to move the bus stop that is also the Greyhound bus stop on 6<sup>th</sup> Street in Eureka to a safer location.

**STAFF COMMUNICATIONS**

None

**ADJOURNMENT**

Meeting adjourned at 9:24 a.m.

**CLOSED SESSION**

1. Public Comment  
None
2. The board met in closed session pursuant to government Code Section 54956.8 to discuss a real property matter. Location 133 V street, Eureka, CA 95501
3. The board met in closed session pursuant to Government Code Section 54957(b)(1) (employee performance evaluation): General Manager and Government Code Section 54957.6 (meeting with designated representative, unrepresented employee): Designated representative Board Chair.
4. Report out of closed session  
*Nothing to report*

**ADJOURNMENT**

Meeting adjourned at 10:07 a.m.