

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY

REGULAR BOARD MEETING

June 01, 2022

PRESENT

Board Members

Rex Bohn, County of Humboldt
Tami Trent, City of Fortuna
Natalie, Arroyo, City of Eureka
Mike Wilson, County of Humboldt
Julie Woodall, City of Rio Dell
Meredith Matthews, City of Arcata

ABSENT

Steve Ladwig, City of Trinidad

Staff

Greg Pratt, General Manager
Brenda Fregoso, Secretary to the Board
Consuelo Espinosa, Transit Planner
Jerome Qiriazzi, Transit Planner (Part Time)
Brian Connors, Operations Manager
Katie Collender, Finance Manager
Sherry Dunlap, Safety & ADA Coordinator
Jim Wilson, Director of Maintenance
Carolann Aggeler, Administration and Finance Assistant

Also, in attendance was Nancy Diamond; HTA Legal Counsel; Stevie Luther, HCAOG.

CALL TO ORDER

Chairperson Arroyo called the meeting to order at 9:04 a.m.

ROLL CALL & Introductions

Introductions were made.

COMMUNITY MEMBERS COMMUNICATION

None

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

By motion, recommended the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the Consent Calendar upon request and will be heard separately.

Motion by Councilmember Woodall, second by Councilmember Trent to approve the Consent Calendar.

Motion carries unanimously

1. Minutes from the May 4, 2022 Regular Board Meeting
Action Recommended: Approve minutes
2. Remote Teleconference Meetings
Resolution to implement teleconferencing requirements during a proclaimed State of Emergency Pursuant to Assembly Bill 361.
Action Recommended: Adopt Resolution 22-08 Implementing Teleconferencing Requirements during a Proclaimed State of Emergency.
3. 2021-2022 FY Budget Continuation until Adoption of 2022-2023 FY Budget
Staff is recommending adoption of Resolution 22-09 to continue the current fiscal year budget. The final 2022-2023 fiscal year budget will be ready for Board review and adoption at its July Special Board Meeting.
Action Recommended: Continue HTA's 2021-222 Budget until adoption of the 2022-2023 budget by adopting Resolution 22-09.

Items removed from the Consent Calendar

None

REPORTS

1. March 2022 Statistics and Financial Statements for all systems operated by HTA
General Manager Greg Pratt gave the board an update and highlights from all systems and a brief update on the new \$50.00 Travel Humboldt, 31-Day Regional Pass as well as the increase in Cal Poly Humboldt ridership.

NEW BUSINESS

1. Preliminary budget for Humboldt Transit Authority FY 2022/2023
Staff presented the preliminary budget for the Consolidated Transportation Services Agency, operating the Redwood Transit System, Eureka Transit Service, Willow Creek and Southern Humboldt Intercity System, and for contracting with the City of Arcata for maintenance services.
The Finance and Operations Committee reviewed the budget on May 16, 2022 and approved the draft. General Manager Greg Pratt pointed out highlights for the significant increases and reductions from the prior year's budget as outlined on page 12 of the board packet. **Motion by Supervisor Bohn, second by Councilmember Woodall to approve the 2022/23 Preliminary Budget for Humboldt Transit Authority and direct staff to make necessary changes and to publish a notice regarding public input on the proposed budget. Motion carries unanimously**
2. Humboldt Transit Authority Public Transportation Agency Safety Plan (PTASP)
Each year the Humboldt Transit Authority Public Transportation Agency Safety Plan (PTASP) reviews the plan and the accomplishments of the current year to develop a revised plan that contains goals for continuous improvements.
General Manager Greg Pratt pointed out the agency 2021 PTSAP Safety Performance goals as illustrated on page 15 of the board packet. **Motion by Supervisor Bohn, second by Councilmember Arroyo to approve the Public Transportation Agency Safety Plan for the Humboldt Transit Authority by adopting Resolution 22-10. Motion carries unanimously**

3. Humboldt Transit Authority Volunteer Program

In order for the Humboldt Transit Authority to include volunteers under its Workers Compensation Policy Plan, a board resolution is required. HTA's insurance carrier, California Transit Indemnity Pool, provided guidance to HTA staff as indicated on page 14 of the board packet. ***Motion by Supervisor Bohn, second by Councilmember Arroyo to approve the HTA's Volunteer Policy and Adopt Resolution 22-11 Qualifying Volunteer for Workers Compensation. Motion carries unanimously***

BOARD COMMUNICATIONS

Councilmember Natalie Arroyo announced that she would be attending the Eureka Main Street board meeting, per their request via zoon on June 15, 2022.

STAFF COMMUNICATIONS

General Manager Greg Pratt announced that staff would be attending the Far North Transit Symposium Expo in Ukiah, where attendees could connect with exhibitors and professionals to discuss topics in California transit, including ZEB options, procurement and mobile fares, June 2-3, 2022.

ADJOURNMENT

Meeting adjourned at 9:37 a.m.

CLOSED SESSION

None