

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY

REGULAR BOARD MEETING

December 19, 2022

PRESENT

Board Members

Natalie, Arroyo, City of Eureka

Steve Ladwig, City of Trinidad

Mike Wilson, County of Humboldt

Tami Trent, City of Fortuna

Rex Bohn, County of Humboldt

Staff

Greg Pratt, General Manager

Consuelo Espinosa, Transit Planner

Katie Collender, Finance Manager

Carolann Aggeler, Administration and Finance Assistant

Andi Evans, Bookkeeper

Jim Wilson, Director of Maintenance

Jerome Qiriazzi, Transit Planner (Part Time)

Sherry Dunlap, Safety & ADA Coordinator

Brian Connors, Operations Manager

Also, in attendance was Nancy Diamond; HTA Legal Counsel.

ABSENT

Alex Stillman, City of Arcata

Julie Woodall, City of Rio Dell

CALL TO ORDER

Chairperson Arroyo called the meeting to order at 9:12 a.m.

ROLL CALL & Introductions

Introductions were made.

COMMUNITY MEMBERS COMMUNICATION

None

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

None

Items removed from the Consent Calendar

None

REPORTS

None

NEW BUSINESS

1. Professional Services Agreements for the Transit Intercity Rail (TIRCIP)

General Manager Greg Pratt announced that HTA was awarded \$38.7M grant from the California State Transportation Agency's Transit and Intercity Rail Capital Program (TIRCP), and that on December 8, 2022, the Transportation Commission approved HTA's first Cost Allocation Plan submission in the amount of \$6,279,000. Greg Pratt also made mention that Staff has been working with HTA Legal Council to develop the scope of work and contracts for professional services, and that work will not begin until HTA has signed program supplements under the already executed Master Services Agreement and that notice to proceed had been issued.

Motion by Supervisor Wilson, second by Councilmember Stillman to Adopt Resolution 22-26 Approving Professional Services Agreements with Schatz Energy Research Center, Humboldt County Association of Governments, Center for Transportation, and the Environment, and Creative Inclusion for Services Related to the TIRCP Grant. Motion carried unanimously

2. Regional Early Action Planning (REAP) 2.0 Grant Application

General Manager Greg Pratt announced that the California Department of Housing and Community Development has issued a Notice of Funding Availability for Regional Early Action Planning grants (REAP 2.0), and that there is a \$6.6 million set aside which includes Humboldt County. Staff is requesting partnering with HCAOG to submit an application in the amount of \$2,190,000. Furthermore, that HTA's request will include the purchase of four electric shuttles, route optimization software, marketing and outreach, and operation costs for two separate microtransit services. This microtransit pilot service will identify 10-20 virtual stop locations across the McKinleyville service area, and that the fare structure will be integrated with the CalITP program that HTA is currently in the process of deploying.

Councilmember Arroyo suggested that HTA Staff reach out to the McKinleyville Community members about improving transit in their area, in hope that they will express interest.

Motion by Supervisor Wilson, second by Councilmember Stillman to Submit a Grant Application to the Regional Early Action Planning Grant Program by adopting Resolution 22-25. Motion carried unanimously

BOARD COMMUNICATIONS

None

STAFF COMMUNICATIONS

None

CLOSED SESSION

Board went into closed session at 9:31 am pursuant to Government Code Section 54957(b)(1), for a performance evaluation of the General Manger; and Government Code Section 54957.6 meeting with designated representative and unrepresented employee. In addition, pursuant to Government Code Section 5496.9 (d)(2), the board also meet in Closed Session to consider potential litigation against the Humboldt Transit Authority. No public comment or suggestions were received from members of the public on the item.

ADJOURNMENT

Meeting adjourned at 10:35 a.m.