Committee Members STEVE LADWIG City of Trinidad TAMI TRENT City of Fortuna MIKE WILSON County of Humboldt



HTA Board Staff GREG PRATT General Manager KATIE COLLENDER Finance Manager

Humboldt Transit Authority Finance and Operations Committee HTA Conference Room - 133 V Street Eureka AGENDA

Public Participation In-person or Teleconference Microsoft Teams Join on your computer, mobile app or room device <u>Click here to join the meeting</u> Meeting ID: 257 063 927 537 Passcode: ZFFRdC <u>Download Teams</u> | Join on the web <u>Learn More</u> | <u>Meeting options</u>

Wednesday, May 26, 2023

11:00 AM

Committee Meeting

- A. Call Meeting to Order
- B. Roll Call & Introductions
- C. Community Members Communication Members of the community are invited to comment on items or issues not on the agenda.

D. New Business

 <u>Draft Fiscal Year 2023/2024 Budget</u> Staff: Katie Collender Action Recommend: Review, Discuss, and if no Changes, Approve Draft Budget

E. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.

Page 02



133 V Street Eureka, CA 95501

A Public Entity Serving Humboldt County Since 1976

Office: (707) 443-0826 Fax: (707) 443-2032 www.hta.org

TO: Finance and Operations Committee Members

FROM: Katie Collender, Finance Manager

DATE: May 26, 2023

SUBJECT: Draft Fiscal Year 2023/2024 Budget

Staff has completed the annual budget for the upcoming fiscal year. Through the budgeting process HTA examines its transactions closely, identifies service changes, gathers funding estimates, and considers economic forecasts to produce a balanced draft budget that anticipates how the agency will meet financial obligations in the upcoming year while striving towards its operational goals.

HTA is committed to rebuilding the ridership base lost during the pandemic. This will be accomplished by expanding outreach, simplifying fare processes, listening to community needs, and continuing to build public and private partnerships. Investment in technology will further this goal while increasing comfort and streamlining processes for riders. An accessible, convenient, affordable transit system benefits all residents of Humboldt County and these priorities are embedded in next year's budget.

Action Recommended: Review, Discuss, and if no Changes, Approve Draft Budget



A Public Entity Serving Humboldt County Since 1976

133 V Street Eureka, CA 95501 Office: (707) 443-0826 Fax: (707) 443-2032 www.hta.org

- 1. <u>Revenue</u>
 - a. Contract transportation is much higher as it now includes the Arcata operations revenue.
 - b. In anticipation of the new fare structure, and with conservative ridership increases, there's only a slight increase in fares. If we achieve higher ridership, this will be even more favorable.
 - c. After taking advertising in-house, revenue will more than double.
 - d. HTA opted to use CARES rather than request a large increase from members last fiscal year, increasing contributions by only 3%. This year HTA requested a larger portion to make up for increased costs in RTS, 5%. The increases for SHI and WC followed the contractual structure agreed to in 2021. Staff withheld requesting more from the County for ETS, although with City of Eureka's LTF going largely to DAR this ended up requiring more Cares Act for that system.
 - e. HTA's allocation of 5311 commuter and fixed route operating funds is only 2% more than the prior fiscal year, not on pace with costs. CalTRANS released more 5311(f) intercity operating funds to HTA this year for the Redwood Coast Express (RCX) route and concurrently allocated additional funding for SHI and WC.
 - f. Cares Act funds were allocated to each system based on shortfalls from other revenue sources, encouragingly HTA requires less than last year in part due to advertising revenue and the TIRCP grant.
 - g. STA and SGR allocations were larger in this fiscal year. The regional pools are shared between HTA and A&MRTS.
 - h. LCTOP will be used for pass subsidies and ridership recruitment.
 - i. Various percentages of current administrative positions whose workloads are displaced with TIRCP grant activities will be offset with that funding.
 - j. The Samoa pilot program has ended and will not be renewed due to low ridership. Pending additional funding, HTA hopes to implement a microtransit alternative in the future.

2. Expenses

- a. Payroll
 - i. Employee pay rates will rise three percent at the start of the fiscal year per their bargaining agreements. It is anticipated that represented employees will request a classification and compensation study during the next negotiating cycle, which will not impact this fiscal year. An unrepresented position salary study is underway, with predictions budgeted.
 - ii. The contract for operating A&MRTS and the new Redwood Coast Express route will require more operators, reflected here.
 - iii. Insurance
 - 1. Worker's compensation insurance is holding fairly steady, partially due to HTA's favorable loss history.



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- 2. Health insurance costs continue to rise, landing mostly on HTA as it pays the full cost of the lowest premium at all dependent levels.
- 3. There is a cost savings per employee in dental and life insurance after HTA changed carriers this year.
- iv. CalPERS employer costs rose for PEPRA and Classic employees.
- b. Administration
 - i. Higher legal expenses are partially a result of the TIRCP grant, and funding is provided to offset.
 - ii. To correspond with this fiscal year's focus on ridership recruitment, the marketing budget was expanded.
 - iii. Under specialized services, the contract with CAE has been expanded past Dial-a-Ride services to include a pilot microtransit program in Eureka. This is made possible by the new dispatching software implemented in February.
- c. Operations
 - i. CalTIP is budgeting for higher contributions, but HTA's favorable experience modification factor has mitigated some effects.
- d. Maintenance
 - i. No significant changes expected aside from normal cost escalation.
- e. Vehicles
 - i. Outside repair shops are charging more, increasing the contract repairs estimate.
 - ii. The per gallon cost of fuel continues to rise overall and will increase with the addition of more service.
- f. Facilities
 - i. Software has become more expensive, especially as more companies have moved to a subscription billing model.
 - ii. HTA is prioritizing technology that improves the rider's experience, such as passenger communication tools and electronic transactions.
- 3. Additional Information
 - a. Allocation percentages are based on actual vehicle miles from the prior year.
 - b. CARES funding has helped fill the void of decreased operational revenues, but it will come to an end. Staff are working on finding other sources to ensure a steady transition away from CARES reliance, especially through grant funding and communicating the need for ongoing operational funding from the state and federal governments.
 - c. High inflation continues to impact expenses for goods and services. Continued federal funds rate hikes have slowed this slightly, hopefully costs will stabilize during the upcoming year without a corresponding recession.

HUMBOLDT TRANSIT AUTHORITY DRAFT BUDGET 2023-2024

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666.00 Operations Supplies \$ 9,630 \$ 9,630 \$ 0,630 \$ 3,130 Maintenance \$ 2,060 \$ 2,000 \$ 2,000 \$ 2,000 \$ 60 \$ 60 660.00 Operations Supplies \$ 18,000 \$ 18,000 \$ 17,500 \$ 500 \$ 20,000 \$ 22,000 \$ 23,000 \$ 23,000 \$ 23,000 \$ 23,000 \$ 23,000 \$ 23,000 \$ 23,000 \$ 33,000 \$ 33,000 \$ 45,000 \$ 33,000 \$ 64,000 \$ 23,000 \$ 52,000 \$ 55,000 \$ 45,000 \$ 52,000 \$ 55,000 \$ 45,000 \$ 52,000 \$ 55,000 \$ 45,000 \$ 52,000 \$ 52,0	664.00 Liability & Vehicle Insurance													
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Maintenance S 18,000 \$ 17,500 \$ 500 > 620.00 Gen. Maintenance Supplies \$ \$ 18,000 \$ 17,500 \$ 500 > 635.00 \$ 17,500 \$ 500 \$ 22,000 \$ 22,000 \$ 22,000 \$ 1970 > 688.30 Safety Supplies & Gear \$ 37,670 \$ 2,800 \$ 46,970 \$ 45,000 \$ 1,970 > 688.80 \$ 1,970 > 688.80 \$ 1,970 > 688.80 \$ 1,970 > 688.80 \$ 1,970 > 688.80 \$ 1,970 > 688.80 \$ 1,970 > 685.00 \$ 1,8,000 \$ 1,970 > 333.000 ↓ 651.00 Contract Repairs \$ 9,900 \$ 235,000 \$ 8.33.000 ↓ 655.00 \$ 18,000 \$ 12,000 \$ 5,00			_				\$	· · · · ·					•	48
620.00 Gen. Maintenance Supplies \$ 18,000 \$ 17,500 \$ 500 > 635.00 Shop Tools \$ 24,000 \$ 22,000 \$ 22,000 \$ 2,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 20,000 \$ 19,900 \$ 18,500 \$ 500 > \$ 19,900 \$ 18,500 \$ 500 > > \$ 500 > > \$ 500 > > \$ 500 ><		\$ 2,0	60				\$	2,060	\$	2,000	\$	60		3
635.00 Shop Tools \$ 37,670 \$ 24,000 \$ 22,000 \$ 22,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 2,000 \$ 1,970 \$ 688.10 Uniforms - Shop \$ 19,000 \$ 19,000 \$ 19,000 \$ 19,000 \$ 19,000 \$ 18,500 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 629,000 \$ 629,000 \$ 61,000 \$ 5,000 \$ 629,000 \$ 5,000 \$ 629,000 \$ 629,000 \$ 655,000 \$ 655,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 5,000 \$ 629,000 <td></td> <td></td> <td></td> <td></td> <td>¢</td> <td>10.000</td> <td>¢</td> <td>10.000</td> <td>¢</td> <td>17.500</td> <td>¢</td> <td>500</td> <td></td> <td></td>					¢	10.000	¢	10.000	¢	17.500	¢	500		
688.30 Safety Supplies & Gear \$ 37,670 \$ 2,800 \$ 6,500 \$ 46,970 \$ 45,000 \$ 1,970 > 688.10 Uniforms - Shop \$ 19,000 \$ 19,000 \$ 18,500 \$ 500 > Vehicles \$ 19,000 \$ 19,000 \$ 18,500 \$ 500 > 651.00 Contract Repairs \$ 44,000 \$ 2,500 \$ 46,500 \$ 38,000 \$ 8,500 > 653.00 Fuel \$ 950,000 \$ 12,000 \$ 962,000 \$ 629,000 \$ 333,000 > 614.00 Special Studies/Permits \$ 7,800 \$ 7,800 \$ 18,000 \$ (10,200) ^ 655.00 Parts \$ 282,000 \$ 5,000 \$ 287,000 \$ 235,000 \$ 5,000 \$ 5,000 657.00 Tires \$ 149,000 \$ 2,000 \$ 151,000 \$ 147,998 \$ 3,002 601.00 Computer and Software \$ 264,800 \$ 202,145 \$ 62,655 \$ 631.00 Renitals & Leases \$ 10,200 \$ 11,998 \$ (1,798) \$ 631.00 Centract Repairs \$ 9,900 \$ 9,900 \$ 147,998 \$ (2,098) \$ 631.00 Centract Repairs \$ 9,900 \$ 11,998					-	/	\$ ¢							3
688.10 Uniforms - Shop \$ 19,000 \$ 19,000 \$ 18,500 \$ 500 Vehicles 651.00 Contract Repairs \$ 44,000 \$ 2,500 \$ 46,500 \$ 38,000 \$ 8,500 \$ 653.00 Fuel \$ 950,000 \$ 12,000 \$ 629,000 \$ 333,000 \$ 655.00 Parts \$ 282,000 \$ 5,000 \$ 287,000 \$ 235,000 \$ 52,000 \$ 655.00 Parts \$ 282,000 \$ 5,000 \$ 287,000 \$ 235,000 \$ 52,000 \$ 655.00 Parts \$ 282,000 \$ 5,000 \$ 2487,000 \$ 235,000 \$ 52,000 \$ 655.00 Tires \$ 149,000 \$ 2,000 \$ 151,000 \$ 147,998 \$ 3,002 \$ 601.00 Computer and Software \$ 264,800 \$ 202,145 \$ 62,655 \$ 631.00 Rentals & Leases \$ 10,200 \$ 11,998 \$ (1,798) \$ 631.00 Rentals & Leases \$ 10,200 \$ 11,998 \$ (11,798) \$ 632.00 Contract Maint. \$ 67,800 \$ 79,500 \$ (11,708) \$ 634.00 Gen Facility M & R <td></td> <td>\$ 37.6</td> <td>70 \$</td> <td>\$ 2,800</td> <td></td> <td></td> <td>φ \$</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>4</td>		\$ 37.6	70 \$	\$ 2,800			φ \$							4
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653.00 Fuel \$ 950,000 \$ 12,000 \$ 629,000 \$ 333,000 614.00 Special Studies/Permits \$ 7,800 \$ 7,800 \$ 18,000 \$ (10,200) 655.00 Parts \$ 282,000 \$ 5,000 \$ 287,000 \$ 235,000 \$ 52,000 656.00 Small Tool Allowance \$ 5,000 \$ 287,000 \$ 235,000 \$ 52,000 \$ 5000 657.00 Tires \$ 149,000 \$ 2,000 \$ 151,000 \$ 147,998 \$ 3,002 Facilities - - - - - 601.00 Computer and Software \$ 264,800 \$ 264,800 \$ 202,145 \$ 62,655 630.00 Facility Contract Repairs \$ 9,900 \$ 11,998 \$ (1,798) \$ (1,798) 631.00 Rentals & Leases \$ 10,200 \$ 10,200 \$ 11,998 \$ (1,798) 633.00 Utilities \$ 64,200 \$ 64,200 \$ 74,998 \$ (10,798) 634.00 Gen Facility M & R \$ 21,600 \$ 21,600 \$ 25,501 \$ (3,901) 634.00 Gen Facility M & R \$ 21,600 \$ 21,600 \$ 25,501 \$ (3,901) 634.00 Gen Facility M & R \$ 21,600 \$ 25,501 \$ (3,901) \$					Ŧ	.,,	Ŧ		Ŧ	- 0,0 0 0	-		-	
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655.00 Parts \$ 282,000 \$ 5,000 \$ 235,000 \$ 52,000 656.00 Small Tool Allowance \$ 5,000 \$ 5,000 \$ 4,500 \$ 5,000 657.00 Tires \$ 149,000 \$ 2,000 \$ 147,998 \$ 3,002 Facilities - - - - 601.00 Computer and Software \$ 264,800 \$ 202,145 \$ 62,655 - 631.00 Rentals & Leases \$ 0,200 \$ 11,998 \$ (2,098) - 632.00 Contract Maint. \$ 67,800 \$ 79,500 \$ (11,700) - 633.00 Utilities \$ 64,200 \$ 64,200 \$ 74,998 \$ (10,798) - 634.00 Gen Facility M & R \$ 21,600 \$ 22,501 \$ (3,901) - 634.00 Gen Facility M & R \$ 21,600 \$ 22,501 \$ (3,901) - 70tal Direct Expense \$ 7,069,528 \$ 1,748,956 \$ 1,214,400 \$ 10,032,884 \$ 8,499,431 \$ 1,533,453 - Revenues minus Direct Expense \$ 1,569,729 \$ (987,762) \$ (581,967) \$ - \$ - - Allocated Admin. & Maint. Costs \$ 1,569,729 \$ (987,762) \$ (581,96	653.00 Fuel	\$ 950,0	00		\$	12,000	\$	962,000	\$	629,000	\$ 333	,000	→	53
656.00 Small Tool Allowance \$ 5,000 \$ 5,000 \$ 4,500 \$ 500 ↓ 657.00 Tires \$ 149,000 \$ 2,000 \$ 151,000 \$ 147,998 \$ 3,002 > Facilities							\$						↑	-57
657.00 Tires \$ 149,000 \$ 2,000 \$ 147,998 \$ 3,002 Facilities		\$ 282,0	00				\$						Y	22
Facilities 601.00 Computer and Software \$ 264,800 \$ 264,800 \$ 202,145 \$ 62,655 630.00 Facility Contract Repairs \$ 9,900 \$ 9,900 \$ 11,998 \$ (2,098) 631.00 Rentals & Leases \$ 10,200 \$ 10,200 \$ 11,998 \$ (2,098) 632.00 Contract Maint. \$ 67,800 \$ 67,800 \$ 79,900 \$ (11,709) 633.00 Utilities \$ 64,200 \$ 64,200 \$ 74,998 \$ (10,798) 634.00 Gen Facility M & R \$ 21,600 \$ 25,501 \$ (3,901) 634.00 Gen Facility M & R \$ 21,600 \$ 25,501 \$ (3,901) Total Direct Expense \$ 7,069,528 \$ 1,748,956 \$ 1,214,400 \$ 10,032,884 \$ 8,499,431 \$ 1,533,453 Revenues minus Direct Expense \$ 1,569,729 \$ (987,762) \$ (581,967) \$ - \$ - Allocated Admin. & Maint. Costs \$ 1,569,729 \$ (38,25,311) \$. . \$. NET Total \$ </td <td></td> <td>.</td> <td>00</td> <td></td> <td></td> <td></td> <td></td> <td>· · · · ·</td> <td></td> <td></td> <td></td> <td></td> <td>V</td> <td>11</td>		.	00					· · · · ·					V	11
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630.00 Facility Contract Repairs \$ 9,900 \$ 11,998 \$ (2,098) 631.00 Rentals & Leases \$ 10,200 \$ 10,200 \$ 11,998 \$ (2,098) 632.00 Contract Maint. \$ 67,800 \$ 10,200 \$ 11,998 \$ (1,798) 633.00 Utilities \$ 67,800 \$ 79,500 \$ (11,700) 633.00 Utilities \$ 64,200 \$ 74,998 \$ (10,798) 634.00 Gen Facility M & R \$ 21,600 \$ 25,501 \$ (3,901) Total Direct Expense \$ 7,069,528 \$ 1,748,956 \$ 1,214,400 \$ 10,032,884 \$ 8,499,431 \$ 1,533,453 Allocated Admin. & Maint. Costs \$ 1,569,729 \$ (987,762) \$ (581,967) \$ - \$ - Total Expense including Indirect \$ 8,325,311 \$ 1,569,729 \$ (987,762) \$ (581,967) \$ - \$ - NET Total \$ - - - - - - -		\$ 264.9	00				¢	264 800	¢	202 145	\$ 67	655		31
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Revenues minus Direct Expense\$ 1,569,729\$ (987,762)\$ (581,967)\$ -\$ -Allocated Admin. & Maint. Costs\$ 1,569,729Total Expenses including Indirect\$ 8,325,311NET Total\$ -							\$							-15
Revenues minus Direct Expense\$ 1,569,729\$ (987,762)\$ (581,967)\$ -\$ -Allocated Admin. & Maint. Costs\$ 1,569,729Total Expenses including Indirect\$ 8,325,311NET Total\$ -	Total Direct Expense	\$ 7,069,5	28 \$	1,748,956	\$ 1,	214,400	\$	10,032,884	\$	8,499,431	\$ 1,533	,453	↓	18
Total Expenses including Indirect \$ 8,325,311 NET Total \$ -	â						\$		\$					
NET Total \$ -	Allocated Admin. & Maint. Costs	\$ 1,569,7	29											
		\$ 8,325,3	11											
Allocation Percentages	NET Total	\$ -					_		_					_
Allocation Percentages														
	Allocation Percentages													
Admin. Allocation -987,762	Admin. Allocation -987,762													

NOTES: Admin & Maintenance Allocation Percentages are based on vehicle mileage.

HUMBOLDT TRANSIT AUTHORITY DRAFT BUDGET 2023-2024

														1	
	Redwood Transit System	Eureka Transit	Southern Humboldt	Willow Creek	AMRTS Operations &	CTSA	Dial-A-Ride	Redwood Coast	Operations	Administration	Maintenance	Total	Prior Year	Difference	Percentage
	(RTS)	System (ETS)	Intercity (SHI)	(WC)	Maintenance	CIDA	(DAR) Contract	Express (RCX)	Total	Tunnistrution	muntenunce	Total	Thor rear	Difference	Change
REVENUE	(~)														
Operating Revenue	-														
400.40 Contract Transportation	\$ 119,800	\$ 5,442		\$ 118	\$ 603,893				\$ 729,253			\$ 729,253	\$ 196,369	\$ 532.884	A 271%
400.30 Fares	\$ 593,140	\$ 219,386	\$ 51,423	\$ 27,732	\$ 000,075	\$ 72,378		\$ 10.000	\$ 974,059			\$ 974,059	\$ 965,500	\$ 8,559	> 1%
Non-operating Revenues	\$ 555,110	\$ 217,500	¢ 01,120	¢ 21,102		\$ 72,370		\$ 10,000	\$ \$71,005			¢ ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$ \$65,500	\$ 0,000	2 1/0
410.10 Advertising Revenue										\$ 175.000		\$ 175,000	\$ 51,000	\$ 124.000	1 243%
410.80 Rent & Leases										φ 175,000		φ 1/2,000	φ 51,000	φ 124,000	2-1370
414.00 LTF/JPA Member Assessment	\$ 1,783,512	\$ 268,158	\$ 626,803	\$ 303,944		\$ 133.246	\$ 889.073		\$ 4.004.736			\$ 4,004,736	\$ 3,565,864	\$ 438.872	12%
411.00 Federal Operating	\$ 503.971	\$ 104,598	\$ 300,000	\$ 152.841		\$ 100,210	\$ 000,075	\$ 109,931	\$ 1,171,341			\$ 1,171,341	\$ 895,422		31%
411.50 CARES Act	\$ 180,937	\$ 367,094	\$ 57,752	\$ 140,276		\$ 96,117		\$ 88,752	\$ 930,928			\$ 930,928	\$ 1,216,235		
412.00 State Operating Funds	φ 100,757	φ 501,094	φ 51,152	φ 140,270		φ ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		\$ 00,752	\$ 750,720			φ ,200,200	φ 1,210,255	φ (205,507)	2370
412.01 STAF	\$ 268,940		\$ 10,000			\$ 45,750	\$ 89,250		\$ 413,940	\$ 261,194	\$ 451,649	\$ 1,126,783	\$ 1,045,522	\$ 81,261	→ 8%
412.02 SGR State OF Good Repair	\$ 200,740		φ 10,000			\$ 42,000	\$ 07,250		\$ 42,000	\$ 201,174	\$ 180.784	\$ 222,784	\$ 203.147	\$ 19.637	> 10%
412.03 LCTOP	\$ 228,000	\$ 110,000	\$ 15,000	\$ 20,000		\$ 42,000			\$ 373,000		\$ 100,704	\$ 373,000	\$ 360,372		<u> </u>
412.03 ECTOF 412.04 TIRCP	φ <u>228,000</u>	\$ 110,000	\$ 15,000	\$ 20,000					\$ 373,000	\$ 325,000		\$ 325.000	\$ 300,372	\$ 12,028	
TOTAL REVENUE	\$ 3.678.300	\$ 1.074.678	\$ 1.060.978	\$ 644,911	\$ 603,893	\$ 389.491	\$ 978.323	\$ 208.683	¢ 9.(20.257	. ,	\$ 632.433		\$ 8,499,431	\$ 1.533.453	18%
	\$ 3,078,300	\$ 1,0/4,0/8	\$ 1,000,978	\$ 044,911	\$ 005,895	\$ 389,491	\$ 978,323	\$ 208,085	\$ 8,639,257	\$ /01,194	\$ 032,433	\$ 10,032,884	\$ 8,499,431	\$ 1,555,455	T 18%
DIRECT EXPENSE															
Payroll															
680.00 Labor															
Administration								\$ 27,546		\$ 947,556		\$ 975,102	\$ 749,902		•
Maintenance								\$ 40,000			\$ 602,000	\$ 642,000	\$ 651,524		
Operations	\$ 1,076,000	\$ 250,000	\$ 250,000	\$ 130,000	+ ===,			\$ 53,000				\$ 1,961,417	\$ 1,317,800		
680.1 Birthday	\$ 4,000		\$ 900	\$ 500				\$ 900		\$ 3,100	1	\$ 13,500	\$ 14,500	\$ (1,000)	.,.
680.6 Vacation	\$ 114,000	\$ 25,000	\$ 25,000	\$ 18,000				\$ 5,200		\$ 121,500		\$ 414,700	\$ 339,850	\$ 74,850	
680.2 Holiday Time	\$ 42,000	\$ 9,500	\$ 9,500	\$ 6,000				\$ 1,920		\$ 31,000		\$ 134,420	\$ 112,000	\$ 22,420	▶ 20%
670.00 Employment Taxes	\$ 22,100	\$ 5,000	\$ 5,000	\$ 3,000	, ,			\$ 1,025		\$ 13,400		\$ 66,125	\$ 56,000	\$ 10,125	•
673.00 Worker's Comp Insurance	\$ 170,600	\$ 27,500	\$ 27,500	\$ 22,300	\$ 25,200			\$ 7,000	\$ 280,100	\$ 16,500	\$ 86,400	\$ 383,000	\$ 380,500	\$ 2,500	→ 1%
690.00 Health & Welfare															
6042.1 Health and Dental	\$ 192,352	\$ 113,886	\$ 113,886	\$ 65,000	\$ 73,100			\$ 18,700	\$ 576,924	\$ 197,000	\$ 172,000	\$ 945,924	\$ 810,000	\$ 135,924	4 17%
6042.3 Vision	\$ 1,100	\$ 680	\$ 680	\$ 340	\$ 430			\$ 154	\$ 3,384	\$ 4,700	\$ 3,100	\$ 11,184	\$ 11,000	\$ 184	→ 2%
6042.4 Life	\$ 825	\$ 500	\$ 500	\$ 270	\$ 310			\$ 80	\$ 2,485	\$ 800	\$ 900	\$ 4,185	\$ 3,700	\$ 485	13%
6042.2 Retiree Health	\$ 82,000	\$ 37,000	\$ 37,000	\$ 12,000					\$ 168,000	\$ 21,000	\$ 9,500	\$ 198,500	\$ 180,000	\$ 18,500	V 10%
672.00 PERS Retirement	\$ 224,400	\$ 47,500	\$ 47,500	\$ 20,400	\$ 34,000			\$ 5,000	\$ 378,800	\$ 102,000	\$ 72,000	\$ 552,800	\$ 470,000	\$ 82,800	V 18%
674.00 Physicals/DMV/Backgrounds	\$ 4,500	\$ 2,500	\$ 1,000	\$ 500	\$ 700			\$ 500	\$ 9,700	\$ 7,600	\$ 1,700	\$ 19,000	\$ 15,250	\$ 3,750	25%
General															
603.00 Dues & Subscriptions										\$ 4,000	\$ 4,000	\$ 8,000	\$ 7,100	\$ 900	13%
604.00 General Operating Supplies										\$ 5,000	\$ 2,000	\$ 7,000	\$ 5,100	\$ 1,900	37%
609.00 Office Supplies										\$ 10,200	\$ 4,000	\$ 14,200	\$ 14,000	\$ 200	→ 1%
611.00 Printing Expense						\$ 500			\$ 500	\$ 350	\$ 1,800	\$ 2,650	\$ 2,500	\$ 150	6%
616.10 Meetings & Trainings										\$ 48,000	\$ 15,800	\$ 63,800	\$ 50,000	\$ 13,800	28%
Administration										, , , , , , , , , , , , , , , , , , , ,		· · · · · · · · · · · · · · · · · · ·			·
6120.00 Legal Expenses										\$ 55,000		\$ 55,000	\$ 25,000	\$ 30,000	4 120%
6121.00 Accounting & Bookkeeping										\$ 22,000		\$ 22,000	\$ 35,000		V
6122.00 Outside consultants										\$ 32.000		\$ 32.000	\$ 75,000	\$ (43,000)	
600.00 Marketing and Advertising										\$ 50,000		\$ 50,000	\$ 25,000	\$ 25,000	
602.00 Cost of Funds	\$ 3.000	\$ 700	\$ 700	\$ 320	\$ 700	\$ 820			\$ 6,240	+		\$ 15,440	\$ 13,000		•
605.00 Property Insurance	. 2,000			. 520					. 0,210	\$ 17.000		\$ 17.000	\$ 20,000	\$ (3.000)	•
6052.00 ERMA Liability										\$ 15,000		\$ 15.000	\$ 17.000	\$ (2,000)	
608.00 Mileage & Per Diem										\$ 8.000	\$ 3.000	\$ 11.000	\$ 11,000	())	> 0%
610.00 Postage										\$ 3,250	φ 5,000	\$ 3,250	\$ 2,750	\$ 500	
613.00 Service Charges										\$ 3,230 \$ 1,000		\$ 5,250 \$ 1.000	\$ 2,730 \$ 1.000	\$ 500	
615.00 Specialized Services	\$ 500	\$ 100	\$ 100	\$ 50	\$ 50	\$ 100	\$ 978.323		\$ 979.223	φ 1,000		\$ 979,223	\$ 1,000 \$ 964,917	9	
615.00 Specialized Services	ф 500	ф 100	э 100	φ 50	э 50	φ 100	\$ 910,323		\$ 919,223			\$ 919,223	а 904,917	а 14,306	7 1%

HUMBOLDT TRANSIT AUTHORITY DRAFT BUDGET 2023-2024

		Redwood nsit System (RTS)		reka Transit stem (ETS)	Southern Humboldt Intercity (SHI)	Willow Creek (WC)	AMRTS Operations & Maintenance	CTS	A	Dial-A-Ride (DAR) Contract	vood Coast cess (RCX))perations Total	Administration	Maintenance	Total	Pric	or Year	Diffe	rence	Percentage Change
Operations																				
688.20 Uniforms & Shoes	\$	4,500	\$	2,100	\$ 700	\$ 450	\$ 450				\$ 210	\$ 8,410		\$ 2,100	\$ 10,510	\$	6,500	\$	4,010	62%
662.00 GFI -Ticket Stock & Equip	\$	3,000	\$	1,500	\$ 1,500	\$ 600	\$ 30	\$	500			\$ 7,130			\$ 7,130	\$	6,000	\$	1,130	19%
663.00 Onboard WIFI	\$	9,500	\$	4,800	\$ 3,000	\$ 1,200						\$ 18,500			\$ 18,500	\$	21,100	\$	(2,600)	-12%
661.00 Schedule Printing & Updates	\$	300	\$	100	\$ 100	\$ 50						\$ 550			\$ 550	\$	600	\$	(50)	-8%
664.00 Liability & Vehicle Insurance																				
664 Premiums	\$	194,616	\$	40,392	\$ 40,392	\$ 18,360		\$ 4	47,736		\$ 12,118	\$ 353,614		\$ 6,700	\$ 360,314	\$	341,700	\$	18,614	5%
664.1 Deductibles	\$	5,300	\$	1,100	\$ 1,100	\$ 500		\$	1,300		\$ 330	\$ 9,630			\$ 9,630	\$	6,500	\$	3,130	48%
666.00 Operations Supplies	\$	1,000	\$	500	\$ 300	\$ 135	\$ 125					\$ 2,060			\$ 2,060	\$	2,000	\$	60	3%
Maintenance																				
620.00 Gen. Maintenance Supplies														\$ 18,000	\$ 18,000	\$	17,500	\$	500	3%
635.00 Shop Tools														\$ 24,000	\$ 24,000	\$	22,000	\$	2,000	9%
688.30 Safety Supplies & Gear	\$	13,000	\$	7,000	\$ 4,200	\$ 1,700	\$ 5,050	\$	6,720			\$ 37,670	\$ 2,800	\$ 6,500	\$ 46,970	\$	45,000	\$	1,970	
688.10 Uniforms - Shop														\$ 19,000	\$ 19,000	\$	18,500	\$	500	3%
Vehicles																				
651.00 Contract Repairs	\$	16,000	\$	8,000	\$ 7,000	\$ 5,000	\$ 7,000	\$	1,000			\$ 44,000		\$ 2,500	\$ 46,500	\$	38,000	\$	8,500	22%
653.00 Fuel	\$	420,000	\$	180,000	\$ 175,000	\$ 150,000					\$ 25,000	\$ 950,000		\$ 12,000	\$ 962,000	\$	629,000	\$	333,000	53%
614.00 Special Studies/Permits														\$ 7,800	\$ 7,800	\$	18,000	\$	(10, 200)	-57%
655.00 Parts	\$	105,000	\$	45,000	\$ 44,000	\$ 25,000	\$ 45,000	\$	12,000		\$ 6,000	\$ 282,000		\$ 5,000	\$ 287,000	\$	235,000	\$	52,000	22%
656.00 Small Tool Allowance														\$ 5,000	\$ 5,000	\$	4,500	\$	500	11%
657.00 Tires	\$	72,000	\$	26,000	\$ 27,000	\$ 20,000					\$ 4,000	\$ 149,000		\$ 2,000	\$ 151,000	\$	147,998	\$	3,002	> 2%
Facilities																				
601.00 Computer and Software	\$	35,800	\$	35,800	\$ 35,800	\$ 35,800	\$ 35,800	\$ 8	85,800			\$ 264,800			\$ 264,800	\$	202,145	\$	62,655	31%
630.00 Facility Contract Repairs	\$	1,650	\$	1,650	\$ 1,650	\$ 1,650	\$ 1,650	\$	1,650			\$ 9,900			\$ 9,900	\$	11,998	\$	(2,098)	-17%
631.00 Rentals & Leases	\$	1,700	\$	1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$	1,700			\$ 10,200			\$ 10,200	\$	11,998	\$	(1,798)	-15%
632.00 Contract Maint.	\$	11,300	\$	11,300	\$ 11,300	\$ 11,300	\$ 11,300	\$	11,300			\$ 67,800			\$ 67,800	\$	79,500	\$	(11,700)	-15%
633.00 Utilities	\$	10,700	\$	10,700	\$ 10,700	\$ 10,700	\$ 10,700	\$	10,700			\$ 64,200			\$ 64,200	\$	74,998	\$	(10,798)	-14%
634.00 Gen Facility M & R	\$	3,600	\$	3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$	3,600			\$ 21,600			\$ 21,600	\$	25,501	\$	(3,901)	-15%
Total Direct Expense	\$	2,846,343	\$	902,008	\$ 888,308	\$ 566,425	\$ 494,012	\$ 18	85,426	\$ 978,323	\$ 208,683	\$ 7,069,528	\$ 1,748,956	\$ 1,214,400	\$ 10,032,884	\$ 8	8,499,431	\$ 1,	533,453	18%
Revenues minus Direct Expense	\$	831,957	\$	172,670	\$ 172,670	\$ 78,486	\$ 109,881	\$ 20	04,065	\$-	\$ -	\$ 1,569,729	\$ (987,762)	\$ (581,967)	\$ -	\$	-			
Allocated Admin. & Maint. Costs	\$	831,957	\$	172,670	\$ 172,670	\$ 78,486	\$ 109,881	\$ 20	04.065			\$ 1,569,729								
Total Expenses including Indirect	\$	3,678,300	\$	1,074,678	\$ 1.060.978	\$ 644,911	\$ 494,012	\$ 18	85,426	\$ 978,323	\$ 208.683	\$ 8,325,311								
NET Total	\$	-	<u> </u>	-	\$ -		\$ -		-		\$ -	\$ -								
			<u> </u>				•			·										
Allocation Percentages		53%		11%	11%	5%	7%	13%	, 0											
Admin. Allocation -987.762	¢	(523,514)	¢	(108.654)	\$ (108.654)				28,409)											
Maint, Allocation -581,967	\$	(308,443)		(64,016)	+ (+ (.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			28,409) 75,656)											
Total Allocations by service	¢	(831,957)		(172,670)		(, , , , , ,	(-))		0 4.065)											
Total Anocations by set vice	φ	(051,757)	φ	(172,070)	φ (172,070)	φ (70,400)	φ (102,001)	φ (2												

NOTES: Admin & Maintenance Allocation Percentages are based on vehicle mileage.

NOTES: AMRTS and DAR are contracted and administered by HTA. Maintenance and Administration costs are part of the contracts and are subtracted prior to allocations.