

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY
SPECIAL BOARD MEETING

March 6, 2024

8:30 am

PRESENT

Board Members

Tami Trent, City of Fortuna
Alex Stillman, City of Arcata
Steve Ladwig, City of Trinidad
Debra L. Garnes, City of Rio Dell
Natalie Arroyo, County of Humboldt
Mike Wilson, County of Humboldt

ABSENT

Leslie Castellano, City of Eureka

Staff

Greg Pratt, General Manager
Consuelo Espinosa, Human Resources Manager
Katie Collender, Finance Manager
Carolann Aggeler, Administration and Finance Assistant
Andi Evans, Bookkeeper
Jerome Qiriazzi, Transit Planner
Sherry Dunlap, Safety & ADA Coordinator
Jim Wilson, Director of Maintenance

Brian Connors, Operations Manager

Also in attendance was Nancy Diamond, HTA's Legal Counsel, and Jack Hughes, Agency Designated Representative.

CALL TO ORDER

Chairperson Arroyo called the meeting to order at 8:34 am.

ROLL CALL & Introductions

Introductions were made.

COMMUNITY MEMBERS COMMUNICATION

None

SPECIAL PRESENTATIONS

None

CLOSED SESSION

The board meet in closed session at 8:34am, pursuant to Government Code Section 54957.6 with Agency designated representative: Jack Hughes; Employee organization: Local 1684, American Federation of State, County and Municipal Employees.

REPORT OUT OF CLOSED SESSION

Nothing to report.

ADJOURNMENT

9:00 a.m.

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY

REGULAR BOARD MEETING

March 6, 2024

9:00 am

PRESENT

Board Members

Tami Trent, City of Fortuna

Alex Stillman, City of Arcata

Steve Ladwig, City of Trinidad

Debra L. Garnes, City of Rio Dell

Natalie Arroyo, County of Humboldt

Mike Wilson, County of Humboldt

ABSENT

Leslie Castellano, City of Eureka

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Andi Evans, Bookkeeper

Jerome Qiriazzi, Transit Planner

Sherry Dunlap, Safety & ADA Coordinator

Jim Wilson, Director of Maintenance

Brian Connors, Operations Manager

Also in attendance was Nancy Diamond, HTA's Legal Counsel; Beth Burkes, HCAOG, Stevie Luther, HCAOG, Vance Law, AMRTS, and Kelsey Martin, Coalition for Responsible Transportation Priorities.

CALL TO ORDER

Chairperson Arroyo called the meeting to order at 9:02 am.

ROLL CALL & Introductions

Introductions were made.

COMMUNITY MEMBERS COMMUNICATION

None

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

By motion, recommend the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the consent calendar upon request and will be heard separately.

Motion by Councilmember Stillman, second by Supervisor Wilson to approve the Consent Calendar. Motion carried unanimously.

Minutes from February 7, 2024, Regular Board Meeting

Items Removed from Consent Calendar

None

Surplus Equipment

HTA has three driver relief vehicles that have surpassed their useful life. They are as follows: 2007 Ford Focus and 2001 Chevy Venture

Action Recommended: Declare HTA vehicles as Surplus and Authorize its Sale by Adopting Resolution 24-01.

REPORTS

Finance Manager Katie Callendar gave the board an update that there is an overall 5% ridership increase and a 15% increase to student ridership. She also shared that the farebox has increased to 16.42% and that the fare revenues have also increased by 9%. Additionally, soon we will be able to collect enough data to report on Credit Card fares.

NEW BUSINESS

HTA Projects Update

HTA's Transit Planner Jerome Qiraizi gave the board an update on future projects:

- *HTA had two firms complete the mandatory site walk completed on February 27, with bids due on April 3, in preparation for the Hydrogen Fueling Station. Staff are also starting preparations to move offices out of the Cedar house in expectation for demolition in the fall.*

Public Comment:

NONE

BOARD COMMUNICATIONS

Councilmember Alex Stillman announced that at the Arcata & Mad River Transit Center, informational box cases have been installed on both sides of the building for public notices.

Supervisor Arroyo announced that next month, HTA would be acknowledging Steve Ladwig as a form of thanking him, for serving four to five years as the HTA Board Vice Chair.

STAFF COMMUNICATIONS

General Manager Greg Pratt announced that passengers can now travel from Crescent City to Ukiah and onto Santa Rosa for the same fare, using Tap & Pay, and that HTA is working closely with HCAOG to promote the service. Additionally, Greg announced that soon HTA will extend late night RTS service with the addition of newly hired staff.

ADJOURNMENT

9:20 a.m.