

Board of Directors
NATALIE ARROYO
County of Humboldt
LESLIE CASTELLANO
City of Eureka
DEBRA GARNES
City of Rio Dell
ALEX STILLMAN
City of Arcata
TAMI TRENT
City of Fortuna
JACK TUTTLE
City of Trinidad
MIKE WILSON
County of Humboldt

HTA Board Staff
GREG PRATT
General Manager
CONSUELO ESPINOSA
Secretary to the Board



**Humboldt Transit Authority
Governing Board of Directors
HTA Conference Room - 133 V Street Eureka
AGENDA**

Public Participation In-person or Teleconference
Microsoft Teams
Join on your computer, mobile app or room device
[Join the meeting](#)
Meeting ID: 279 119 307 736
Passcode: wo6ZY3Mq

March 5, 2025

9:00 AM

Regular Board Meeting

A. Call Meeting to Order

B. Roll Call & Introductions

C. Community Members Communication

Members of the community are invited to comment on items or issues not on the agenda.

D. Special Presentation

None

E. Consent Calendar

By motion, recommend the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the consent calendar upon request and will be heard separately.

1. Minutes from February 12, 2025, Regular Board Meeting.

Page 04

Staff: [Consuelo Espinosa](#)

Action Recommended: Approve Minutes

2. Bus Shelter Maintenance & Repair

Page 07

Staff: [Greg Pratt](#)

The current contract for cleaning transit shelters that HTA buses service is up for renewal. Staff is requesting the board extend the present contract to another five-year term.

~Agreement Enclosed

Action Recommended: Approve the contract between Teen Challenge and the Humboldt Transit Authority for a three-year term, maintaining the current rate of \$3,960 per month through June 2025, with an increase to \$6,000 per month beginning in July 2025.

3. Amendment to the Humboldt Transit Authority Classification Plan and Job Description for Represented Employees

Page 09

Staff: Greg Pratt

To address the increase of the Humboldt Transit Authority workforce, Staff is proposing changes to the Classification Plan for unrepresented employees. All changes require board authorization.

Action Recommended: Approve Amendments to the Classification Plan and Job Descriptions by Adopting Resolution 25-02.

F. Items Removed from Consent Calendar

G. New Business

1. Draft Agreement to Transfer All Management, Functions and Assets of the Arcata & Mad River Transit System to the Humboldt Transit Authority

Page 13

Staff: Greg Pratt

After reviewing the Arcata & Mad River Transit System operation, Staff recommends moving forward with the transfer of ownership

~Agreement enclosed

Action Recommended: Accept the transfer of ownership of the Arcata & Mad River Transit System's administration, vehicles, planning, operations, and maintenance by executing the transfer of ownership agreement between the City of Arcata and the Humboldt Transit Authority.

2. Paratransit Services (Dial-A-Ride)

Page 15

Staff: Greg Pratt

As the designated Consolidated Transportation Service Agency (CTSA) for Humboldt County, it is our responsibility to expand transit options for seniors and individuals with mobility limitations, reduce the cost for public transit, and enhance the efficiency of community transportation operations. To accomplish this, Staff is requesting direction from the Board to look at the implications of bringing the operation in-house.

Action Recommended: Direct Staff to review the implications of transitioning the Dial-A-Ride operation to the Humboldt Transit Authority and bring the item back to the Board with recommendations.

3. Measure O Update

Handout

Staff: Greg Pratt

Staff have been attending the Measure O meetings regarding funding for transit and the percentage that public transit may receive. Staff is seeking direction from the Board on how to proceed.

Action Recommended: Review, Discuss, and Direct Staff on how to proceed.

4. HTA Projects Update

Page 17

Staff: Katie Collender

Staff will update the Board on current and future projects.

Action Recommended: Review, Discuss, and Make Recommendations if Necessary.

H. Reports

1. Draft December 2024 statistics and financial statements for all systems operated by HTA.

Handout

Staff: [Katie Collender](#)

No Action Required

I. Board Communications

J. Staff Communications

K. Closed Session

None

L. Adjournment

Humboldt Transit Authority (HTA) is committed to a policy of non-discrimination pursuant to the requirements of Title VI of the Civil Rights Act of 1964. Persons who require special accommodations, accessible seating, or documentation in alternative formats under the American with Disabilities Act or persons who require translation services (free of charge) should contact HTA at least two days prior to the meeting.

Humboldt Transit Authority (HTA) se compromete a una norma de no discriminación de acuerdo a los requisitos del Artículo VI del Acto Derechos Civiles de 1964. Las personas que requieren alojamiento especial de acuerdo con el American with Disabilities Act, o personas que requieren servicios de traducción (libre de cargo) deben comunicarse con HTA al menos dos días antes de la reunión.

MINUTES FOR THE HUMBOLDT TRANSIT AUTHORITY
REGULAR BOARD MEETING

February 12, 2025

9:00 am

PRESENT

Board Members

Alex Stillman, City of Arcata
Debra L. Garnes, City of Rio Dell
Jack Tuttle, City of Trinidad
Mike Wilson, County of Humboldt
Natalie Arroyo, County of Humboldt

Staff

Greg Pratt, General Manager
Consuelo Espinosa, Human Resources Manager
Carolann Aggeler, Admin & Finance Assistant
Jerome Qiriaz, Transit Planner
Andi Evans, Bookkeeper
Jim Wilson, Director of Maintenance

ABSENT

Tami Trent, City of Fortuna
Leslie Castellano, City of Eureka

Katie Collender, Finance Manager

Also in attendance were Steve Ladwig, City of Trinidad, Leslie Castellano, City of Eureka Nancy Diamond, HTA Legal Counsel; and Joanne McGarry, Member of the Public.

CALL TO ORDER

Chair Natalie Arroyo called the meeting to order at 9:01 am.

ROLL CALL & INTRODUCTIONS

Introductions were made.

ADDITIONAL ITEM

Staff requested the addition of an item to the HTA Agenda. On February 11, it was discovered that a historian and cultural assistant would be needed to complete the Whitchurch Engineering Contract Amendment. Delaying the amendment of the contract until the March meeting would result in a delay in the construction of the hydrogen fueling station.

Motion by Supervisor Wilson, second by Councilmember Stillman to add the amendment of the agreement between Whitchurch Engineering and the Humboldt Transit Authority to the Agenda as New Business.

Motion carried unanimously.

COMMUNITY MEMBERS COMMUNICATION

Joanne McGarry stated that she would like to make a correction to the minutes from last month's meeting, clarifying that she lives near the Marsh intersection of South G and H streets. She also mentioned that she has a friend with a disabled son who struggles to ride the bus on South G and H streets due to heavy traffic. Additionally, she called for more transit services in Bayside and K Street in Arcata and pointed out the significant gap between H Street and Samoa Blvd. Joanne further emphasized the importance of integrating the AMRTS Facility into the HTA system and supporting the development of a transit station in Arcata. Chairperson Leslie Castellano shared that she took the bus to Ukiah during the holidays and expressed the need for better signage to help riders know where to wait for the bus and their current location.

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

By motion, recommend the approval of the following items considered to be routine and enacted in one motion. Items may be removed from the consent calendar upon request and will be heard separately.

Motion by Councilmember Stillman, second by Supervisor Wilson to approve the Consent Calendar with the correction of Samoa Blvd clarifying that Joanne McGarry lives near the Marsh intersection of South G & H Streets. Motion carried unanimously.

Minutes from November 6, 2024, Regular Board Meeting

Action Recommended: Approve minutes.

Items Removed from Consent Calendar

None

NEW BUSINESS

Whitchurch Engineering Contract Amendment

Staff: [Greg Pratt](#)

General Manager Greg Pratt shared that in January 2025, the Humboldt Transit Authority (HTA) entered into a contract with Whitchurch Engineering to oversee the demolition of the house at 104 W Street. The contract was executed under the General Manager's spending authority. However, staff recently identified the need for a historian and cultural assistant to complete the project. Greg Pratt announced that HTA is working closely with Caltrans and Whitchurch Engineering to keep the project on track and ensure it proceeds without delay. He also emphasized that timely completion is critical for the installation of the hydrogen fueling station.

Motion by Supervisor Garnes, second by Chairperson Arroyo to Amend the agreement between Whitchurch Engineering and the Humboldt Transit Authority and authorize the General Manager to execute the updated contract. Motion carried unanimously.

Elections

At the beginning of each year, new officers are elected to the following positions: Chair, Vice-Chair, and Finance & Operations Committee. The HTA Chair also serves on the Policy Advisory Committee for HCAOG.

Current Positions:

- Chair: Supervisor Arroyo
- Vice-Chair: Councilmember Stillman
- Finance & Operations Committee: Castellano, Garnes, & Trent

Motion by Councilmember Stillman, second by Supervisor Wilson to Approve the current positions.

Motion carried unanimously.

Recognition: Councilmember Steve Ladwig

Staff: [Greg Pratt](#)

Staff prepared a resolution of appreciation in recognition of Councilmember Steve Ladwig's eight years of service on the Humboldt Transit Authority Board of Directors. Greg Pratt, HTA's General Manager, expressed gratitude to Steve for his dedicated service. Councilmember Stillman also extended thanks to Steve, while Steve acknowledged Jack's new role and was pleased that Jack was now representing Trinidad Supervisor Wilson congratulated Steve, and Chairperson Natalie Arroyo read Resolution 25-01, which recognized and commended the service of Councilmember Steve Ladwig.

Motion by Councilmember Stillman, seconded by Supervisor Wilson, to Adopt Resolution 25-01 Recognizing and Commending the Services of Supervisor Steve Ladwig. Motion carried unanimously.

HTA Projects Update

Staff: [Jerome Qiriaz](#)

HTA's transit planner announced that this year will be busy for HTA with projects related to the Hydrogen Station and the Maintenance & Bay project. He mentioned that the permitting process for the Hydrogen Station has begun, with a temporary fueller planned for installation between March 10 and March 21. The permitting process for the demolition of the Cedar House has also started. Additionally, two electric chargers are being installed, and the process for the Facility Plan is underway.

REPORTS

Draft October and November 2024 statistics and financial statements for all systems operated by HTA.

Staff: [Carolann Aggeler](#)

HTA's Finance and Administrative Assistant, Carolann Aggeler, reported a 14% increase in ridership, along with a rise in the use of Tap and Pay. She also highlighted a decrease in the sales of monthly passes for the Willow Creek System in October, though this trend has since reversed. Cash fare collections exceeded expectations, with the \$2 fee proving particularly beneficial. However, the \$20 and \$10 Regional Transit Passes, along with the Jack Pass, have been less popular overall. Additionally, it was announced that Saturday service was added to the North State Express in January 2025.

BOARD COMMUNICATIONS

Supervisor Mike Wilson announced that he was selected to serve on a sub-committee focused on transit for Measure O, which is currently recommending funding for various projects. Chairperson Arroyo highlighted that HTA has received several affordable grants, emphasizing the importance of defining how these grants address unmet transit needs and providing details on both Capital and Operational Funds during meetings. Chairperson Arroyo requested that this item be added to the agenda for the next board meeting.

Jack Tuttle from the City of Trinidad shared that he received positive feedback at the meeting the previous night. He mentioned that the public suggested finding an alternative route for transit to avoid going around the church, possibly by having the bus turn around at the Harbor in Trinidad.

STAFF COMMUNICATIONS

None

Closed Session

None

ADJOURNMENT

9:52 am



133 V Street
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Office: (707) 443-0826
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TO: Chair Arroyo
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: March 5, 2025

SUBJECT: Cleaning Services for HTA Bus Stop Shelters

For the past ten years, Teen Challenge has provided outstanding service in maintaining the cleanliness of our bus shelters and consistently responding promptly to requests and emergencies. Their team has been instrumental in reporting damage, assisting with minor repairs, and performing steam cleaning when necessary, ensuring a well-maintained transit environment.

With the addition of the City of Arcata's transit system, the Humboldt Transit Authority (HTA) will assume responsibility for cleaning 14 additional shelters. Staff has dedicated significant effort to working with Teen Challenge to enhance the overall appearance of our shelters and values this ongoing partnership.

Teen Challenge has submitted a proposal to HTA for a three-year contract at a rate of \$6,000 per month, with a 5% increase in years two and three. The current contract rate of \$3,960 per month will remain in effect until July 1, 2025.

Action Recommended: Approve the contract between Teen Challenge and the Humboldt Transit Authority for a three-year term, maintaining the current rate of \$3,960 per month through June 2025, with an increase to \$6,000 per month beginning in July 2025.

Bus Stops with Shelters

Bus stops in Eureka-Clean 5x's/week

RTS Northbound	RTS Southbound	Eureka Transit
Broadway & McCullens Broadway & W. Hawthorne 5th & D 5th & H 5th & K 5th & O 5th & U	4th & H Broadway & W. Hawthorne Bayshore Mall	Harris & F Street Harris & Elizabeth Harris & Central Veterans Clinic 3rd & H Street Target Silvercrest E & 9th

County Bus Stops-Clean 1x/week

RTS Northbound	RTS Southbound	Eureka Transit
Rio Dell City Hall Rigby & Davis (Rio Dell) Redwood Memorial Hospital (Fortuna) Fortuna Blvd. & Smith Ln.(Fortuna) 11th & N (Fortuna) Arcata Ttransit Center Town & Country Mobile Home Park on Giuntoli rd Valley West (Arcata/McDonalds) Valley East (Arcata/Little Learners Center) Mckinleyville High School Broadway Cinema (no shelter)	Trinidad (Murphy's) Westhaven Fire Department McKinleyville Shops School Rd (McKinleyville/Shell) Boyd Rd & Giuntoli In B & 14th (Arcata) Lighthouse Market/Mini Golf (Manila) Manila Community Center Spruce Point (Humboldt Hill) Redwood Memorial Hospital (Fortuna) Center & Rigby (Rio Dell/River Bluff Cottages)	6th & L Burre Center Myrtle & Sunny General Hospital Harrison & Buhne Sequoia Park Harris & Granada California & Del Norte (Senior Center) I Street & Huntoon summer & 15th

Arcata Transit - Clean 1x/week

G & 18th Cal-Poly Library Circle L.K. Wood & Ridge Road Foster & Alliance Alliance & Stromberg Alliance & Hilficker Alliance & 27th	Spear & Alliance Mad River Hospital Mad River Gardens West End Road & Alder Grove Rd F & 8th Bayside & Buttermilk Union Street Charter School/Parkway Apartments
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TO: Chair Arroyo
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: March 5, 2025

SUBJECT: Amendment to the Humboldt Transit Authority Classification Plan and Job Description for Represented Employees.

All modifications to the Classification Plan, Salary Schedule, and Job Descriptions require Board authorization. Below is a summary of the proposed changes:

Classification Plan

- **Quality Control Supervisor:** This position was created during COVID-19 to ensure fleet cleanliness and assist the Operations Manager with daily operations. With improved systems and staffing now in place for fleet cleaning and detailing, the job duties need to be updated to align with HTA's evolving workforce needs. This is a represented position, and HTA staff has met and conferred with the union (AFSCME) regarding these changes.
- **Mechanic Allocation:** To prepare for the arrival of 16 hydrogen fuel cell buses over the next 18 months, staff is requesting the addition of one mechanic position to accommodate the increased maintenance workload.
- **Driver Allocation:** To provide the Board with a clearer understanding of workforce growth, staff is requesting a reduction in allocated positions for Drivers, Extraboard Drivers, and Part-Time Extraboard Drivers. Given the frequency of monthly Board meetings, this adjustment will not affect HTA's ability to maintain seamless operations.

All proposed changes are accounted for within the current budget. *Exhibit A attached.*

Action Recommended: Approve Amendments to the Classification Plan by Adopting Resolution 25-02.

**RESOLUTION 25-02
RESOLUTION OF THE HUMBOLDT TRANSIT AUTHORITY
AMENDING THE CLASSIFICATION PLAN AND JOB DESCRIPTION**

WHEREAS, on January 18, 2012, Humboldt Transit Authority adopted Resolution 12-01 implementing the Personnel Policy for unrepresented employees; and,

WHEREAS, this document has been amended by Resolution 16-05, 16-12, 18-11, 19-03, 20-11, 21-05, 21-09, 21-17, 23-13, 24-07; and,

WHEREAS, the Governing Board of Directors of the Humboldt Transit Authority desires to amend its Classification Plan and Job Description.

NOW, THEREFORE, BE IT RESOLVED by the Humboldt Transit Authority Governing Board of Directors as follows:

- Resolution 24-07 is hereby rescinded and replaced by Resolution 25-02.
- Change of title from Quality Control Supervisor to Transportation Supervisor.
- Revision of duties for the Transportation Supervisor job description. *Job description attached.*
- Represented Allocation Plan. *Exhibit A attached*
 - One additional allocation of Equipment Mechanic.
 - Reduced allocations for Driver, Extraboard Driver, and Part-Time Extraboard Driver.

PASSED, APPROVED AND ADOPTED this fifth day of March 2025, on the following vote:

AYES:

NOES:

ABSENT:

Chair of the HTA Governing
Board of Directors

ATTEST:

HTA Secretary to the Board

Exhibit A

Humboldt Transit Authority Classification Plan

March 5, 2025

	Current Allocated Positions	Filled	Proposed
Unrepresented Positions			
Operations Manager	1	1	
Director of Maintenance	1	1	
Human Resource Manager	1	1	
Finance Manager	1	1	
Administrative & Finance Asst.	1	1	
Safety & ADA Coordinator	1	1	
Bookkeeper	1	1	
Administrative Assistant II	1	1	
Administrative Assistant I	1	0	
Transit Planner	1	1	
Marketing & Finance Intern	1	1	
Represented Positions			
Shop Supervisor	1	1	
Quality Control Transportation Supervisor	1	0	
Lead Mechanic	1	0	
Senior Mechanic	1	1	
Equipment Mechanic	3	3	4
Equipment Technician I	1	1	
Equipment Technician II	2	1	
Vehicle Service Worker	3	3	
Vehicle Service Worker (part-time)	2	1	
Cleaner/Janitor	1	0	
Cleaner/Janitor (part-time)	1	0	
Driver Trainer	1	1	
Driver	37	33	33
Extraboard Driver	14	2	5
Extraboard Driver (part-time)	14	3	7

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Transportation Supervisor

Summary:

Under the direction of the Operations Manager the Transportation Supervisor is responsible for the safe operation of all transit systems administered by HTA . The Transportation Supervisor assists the Operations Manager as needed. Must maintain a current California Class B driver's license with a passenger endorsement.

Essential Duties and Responsibilities:

- Available for road calls and emergencies.
- Supervise all drivers and work schedules.
- Ensures standard operating and safety procedures are observed and ensures that the quality of daily service exceeds HTA's service standards.
- Serve as an Extraboard Transit Bus Driver and will operate buses in revenue service when there are no available drivers, or replace vehicles which are down due to mechanical failures.
- Monitor all safety rules and regulations outlined in company policies.
- Reports any unsafe conditions or equipment to Supervisor.
- Monitors attendance & productivity, ensures work responsibilities and covered when employees are absent.
- Ensure visitors are authorized for entry into facility and confirm identification.
- Assist in preparation of regulatory reports for Operations.
- Maintain current data on Operations software. Ensure all required paperwork (e.g., time sheets, problem passenger reports, hazard & occurrence reports) are completed accurately and in a timely manner
- Assists in all administrative functions, including but not limited to: preparation of reports; clerical activities; answering of telephones; customer complaints



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TO: Chair Arroyo
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: March 5, 2025

SUBJECT: City of Arcata's intent to transfer administration, vehicles, planning, operations, maintenance services, and local transportation funding to the Humboldt Transit Authority.

Since 2001, HTA has been performing repairs, preventative maintenance, fueling, and cleaning on all AMRTS vehicles. In July 2023, a contract was signed between the City of Arcata and HTA to provide dispatching and drivers for the AMRTS operation.

In a November 14, 2024, letter addressed to HTA's General Manager, the City of Arcata requested approval from the Humboldt Transit Authority (HTA) Board of Directors to transfer responsibilities related to transit operations, funding, and maintenance of the Arcata & Mad River Transit System (AMRTS) to HTA.

At the December 2024 meeting, the HTA Board directed staff to review the implications of transferring AMRTS to HTA. Items that were considered:

- **Transit/Paratransit Planning & Operations:** This includes the operation and management of public transit services currently run by the city. Additional duties would include route optimization review, route efficiency checks, schedule changes, and yearly reporting.
Findings: Minimal Impacts. *The majority of reporting is already being done with HTA's planning and finance department. Operations already have access to system on-time performance and ridership data. Changes in route, hours, and fares will continue to be processed through HTA Board guidance and public input.*
- **Financial Implications & Administration:** HTA staff would need to review and consider any financial obligations associated with the transfer, including the ongoing costs of maintaining the buses, staffing needs, and any adjustments to the current funding distribution.
 - **Grant Funding:** This involves the transfer of existing and future grant funds allocated for public transportation.
Findings: Minimal Impacts. *The AMRTS system is funded with Local Transportation Funds, State Transit Assistance Funds, and fares. HTA will not need additional funds, buses, or staffing. Staff is working with the City of Arcata regarding the transfer of existing and future grant funds and will work with Caltrans for State and Federal grants.*



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- Maintenance of Buses: Ongoing upkeep and repair of the city's public buses including bus maintenance and capital improvement: The transfer of buses and maintenance responsibilities will ensure proper care and replacement of vehicles, potentially extending their life cycle and ensuring smooth service continuity.

Findings: No Impacts: *HTA already provides maintenance and preventive maintenance on all AMRTS vehicles and will fold in their vehicle replacement schedule into HTA's*

To streamline transit services and ensure service stability, consistency and efficiency in management across the region, staff recommends accepting the AMRTS system beginning July 1, 2025.

Action Recommended: Accept the transfer of ownership of the Arcata & Mad River Transit System's administration, vehicles, planning, operations, and maintenance by executing the transfer of ownership agreement between the City of Arcata and the Humboldt Transit Authority.



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TO: Chair Arroyo
All Governing Board Members

FROM: Greg Pratt, General Manager

DATE: March 5, 2025

SUBJECT: Paratransit Dial-A-Ride (DAR) Review

Dial-A-Ride Service provides origin-to-destination, shared-ride transportation for individuals who, due to disabling conditions, are unable to use public transit all or some of the time. This service complements fixed-route bus systems, ensuring greater accessibility for mobility-limited individuals. For over 30 years, the Humboldt Transit Authority (HTA) has contracted with CAE Transport, also known as City Cab, to provide paratransit services in the region.

As the designated Consolidated Transportation Service Agency (CTSA) for Humboldt County, HTA oversees regional public transportation services and ensures compliance with federal transit regulations. The CTSA's primary objectives are to expand transit options for seniors and individuals with mobility limitations, reduce the cost for public transit, and enhance the efficiency of community transportation operations.

A combination of rising costs to public transit and no increases in operational funding has made keeping the level of service challenging. As the CTSA, we are tasked with reducing the cost and sustaining a high level of service for the public. HTA Staff understands that consolidating funding and resources, could help streamline the service, ensuring consistency and efficiency.

Staff is seeking direction from the Board to consider transitioning the entire operation of DAR to an in-house model.

Items to consider:

- Administration: HTA currently manages the certification process for Dial-A-Ride (DAR) applicants. Public inquiries about the service are handled by both HTA and CAE Transport. While passengers can book rides through an app-based reservation system, CAE staff assists those who need to schedule rides by phone.
- Maintenance and Repairs: HTA owns and maintains a fleet of 12 paratransit-style ADA accessible cutaway vans. The change will have a minimal impact, but staff will still review any potential barriers.



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- Operations: The system operates Monday through Friday from 7:00 am to 6:00 pm and Saturday from 9:00 am to 5:00 pm. The DAR service area includes the communities of Eureka, Arcata, McKinleyville, Old Arcata Road, Manila, Samoa, Humboldt Hill, King Salmon, Fields Landing, and College of the Redwoods. Currently, CAE operates five buses during the week and three buses on Saturday.

Action Recommended: Direct Staff to review the implications of transitioning the Dial-A-Ride operation to the Humboldt Transit Authority and bring the item back to the Board with recommendations.



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TO: HTA Chair Natalie Arroyo
All Governing Board Members

FROM: Katie Collender, Finance Manager

DATE: March 5, 2025

SUBJECT: Humboldt Transit Authority Project Updates

TIRCP Cycle 5 Grant

This project funds the purchase of fuel cell electric buses, construction of a hydrogen fueling station, upgrades to maintenance bays, and construction of an intermodal transit center.

- Extended Range Hydrogen Bus Pilot
 - a. Staff is at the New Flyer facility to celebrate the bus completing production.
- Hydrogen Fueling Station
 - a. Temporary Fueler: planned delivery is currently between March 10 – March 21
 - b. Permanent Station:
 - i. HTA was officially awarded \$7M from the Federal Highway Administration Carbon Reduction Program to augment TIRCP funds for the permanent station.
 - 1. This federal funding requires completion of NEPA. CalTrans District 1 is generously providing staff resources to complete this process. A Preliminary Environmental Study (PES) has been completed. HTA staff anticipates its completion in July.
- Earth Center
 - a. HTA drafted documents to help with tax credit applications.
 - b. Biweekly meetings with developer continue.
- Maintenance Bay Upgrades:
 - a. Design and permitting is in full swing with A&E firm LDA Partners, with GHD as a subcontractor. The project team is targeting the completion of construction documents in June.
 - b. The consultant Center for Transportation and the Environment (CTE) is assisting with managing this project, along with support from the Schatz Energy Research Center.
- Demolition of the Cedar House
 - a. HTA has started work with Whitchurch Engineering who has kicked off the project and initiated the permitting process.
 - b. The project team is currently targeting a demolition date in early November.

TIRCP Cycle 7 Grant

This project funds the planning and capital costs of developing a 15-minute headway service, development of bus stop design guidelines, public art installations at transit facilities, additional amenities for the Eureka transit center, establishment of the North State Zero Emission Training Center, and procurement of fuel cell electric buses.

- HTA staff has kicked off the contracting process with CalTrans for this grant.



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Regional Projects Coordination

- HTA is working with the City of Eureka on the Sunset Heights affordable housing project and their planned application for AHSC funding.
- HTA staff have continued to stay engaged with the Regional Climate Action Plan effort.
- Continued engaging with the Shast Regional Transportation Agency (SRTA) on the development of their North State Intercity Bus to Rail Plan.
- HTA staff continue to collaborate with transit agencies in the North State Super Region in the development of coordinated intercity express service of North State Express (NSE) routes. Marketing materials for NSE 101 are being designed. Willow Creek is being rebranded as part of the North State Express 299.

Operations

- Staff are updating the posted schedules and schedule holders at bus stops with the help of Studio Six.
- Staff continue to assess potential additional Flex-Only stops to increase the service area and convenience of the Ride Humboldt Flex system.
- Regional Early Action Planning 2.0 (REAP 2.0) Grant will fund adding microtransit vehicles to serve the zone and connect to critical stops in Arcata.

Action Recommended:

- ***Review, discuss, and make recommendations of other items if necessary.***